



**CITY OF WYOMING  
BLOCK PARTY APPLICATION**

STREET(S) TO BE BLOCKED: \_\_\_\_\_

DATE OF BLOCK PARTY: \_\_\_\_\_

HOURS OF STREET CLOSING: From: \_\_\_\_\_ To: \_\_\_\_\_

RAIN DATE (if applicable): \_\_\_\_\_

**BLOCK PARTY ORGANIZER-CONTACT INFORMATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBERS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**BARRICADE PICK UP/DROP OFF INSTRUCTIONS:** Barricades must be picked up from the Public Works Department at 800 Oak Avenue (the building behind the City Building) between the hours of 7:00 a.m. and 4:00 p.m. Barricades may be picked up on \_\_\_\_\_. **YOU MUST BRING THE APPROVED APPLICATION WITH YOU WHEN YOU PICK UP THE BARRICADES.** The first business day following the event, the barricades must be returned to the Public Works Department between the hours of 7:00 a.m. and 4:00 p.m. The Public Works Department is generally at lunch between 11:30 a.m. and 12:30 p.m. Please plan accordingly.

**Public Works Department: Initial and date when barricades are PICKED UP→→** \_\_\_\_\_

**Public Works Department: Initial and date when barricades are RETURNED→→** \_\_\_\_\_

**BLOCK PARTY RULES:**

- It will be necessary for you to obtain the signatures of the majority of the households (one signature per household) affected by the street closing before this application will be processed. A form for obtaining signatures is available from the City or you may use your own form.
- Fire hydrants shall not be obstructed by material or object of any kind.
- No obstructions or materials are to be placed in the street that cannot be moved easily by two people.
- All trash must be removed at the conclusion of the street closing.
- Vehicles shall not be utilized as barricades anywhere in the street.
- **The applicant (Block Party Organizer) must have the approved application in his or her possession on the day of the event or party.**

**SIGNATURE OF APPLICANT:**

*I certify that I have read the Block Party Rules above and agree to abide by the same.*

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date of application

**CITY USE ONLY:**

Permit Approved:     Yes     No

\_\_\_\_\_  
Lynn Tetley, City Manager

cc: \_\_\_\_ Customer Service    \_\_\_\_ Police Department    \_\_\_\_ Fire Department    \_\_\_\_ Public Works Department