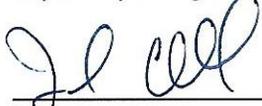


CITY OF WYOMING
FINANCIAL SUMMARY
September 30, 2020

Account	Market Value	% Assets	Average Yield	Avg Maturity in Days	Annualized Projected Income
Checking					
General Account	5,835,481.73	50.56%	0.000%	0	0.00
Payroll Account	131,639.99	1.14%	0.000%	0	0.00
Health Insurance Account	89,860.72	0.78%	0.000%	0	0.00
Cricket Lease Bond Account	25,225.54	0.22%	0.000%	0	0.00
Petty Cash	1,849.20	0.02%	0.000%	0	0.00
Subtotal Checking	6,084,057.18		0.000%	0	0.00
Investments					
STAR Ohio	6,396.00	0.06%	0.550%	54	35.18
Raymond James Investments	5,192,755.98	44.99%	1.550%	503	80,487.72
Huntington MMAX	259,507.79	2.25%	0.200%	187	519.02
Subtotal Investments	5,458,659.77		1.48%	231	81,041.91
Total Checking and Investments	11,542,716.95	100.00%	0.495%		81,041.91

We hereby certify that this is a true and correct statement of the balances in the various accounts of the City of Wyoming as shown by our records at the close of business.


 Finance Director
 10/12/2020
 Date


 City Manager
 10.12.20
 Date

City of Wyoming

Statement of Cash Position

From: 1/1/2020 to 9/30/2020

Funds: 101 to 999

Include Inactive Accounts: No

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expenses YTD	Increases, Other YTD	Decreases, Other YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$1,608,223.89	\$8,354,932.61	\$2,180,493.54	\$521,715.88	\$3,283,901.22	\$5,020,477.62	\$230,731.90	\$4,789,745.72
220	STREET CONSTRUCTION	\$664,747.46	\$394,083.46	\$73,167.43	\$0.00	\$155,847.08	\$829,816.41	\$30,081.21	\$799,735.20
221	STATE HIGHWAY FUND	\$166,736.30	\$32,801.01	\$7,171.07	\$0.00	\$4,808.93	\$187,557.31	\$2,441.45	\$185,115.86
222	RECREATION FUND	\$390,093.12	\$310,628.93	\$216,548.11	\$3,343.16	\$352,648.40	\$134,868.70	\$15,196.31	\$119,672.39
224	LAW ENFORCEMENT TRU	\$7,383.80	\$0.00	\$0.00	\$0.00	\$0.00	\$7,383.80	\$0.00	\$7,383.80
225	CRIMINAL ACTIVITY FUND	\$1,455.86	\$0.00	\$0.00	\$0.00	\$0.00	\$1,455.86	\$0.00	\$1,455.86
226	DRUG OFFENDER FINES F	\$2,998.44	\$0.00	\$0.00	\$0.00	\$0.00	\$2,998.44	\$0.00	\$2,998.44
227	DUI ENFORCEMENT FUND	\$9,595.02	\$50.00	(\$135.00)	\$0.00	\$0.00	\$9,780.02	\$0.00	\$9,780.02
228	COPS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
229	MAYOR'S COURT COMPUT	\$18,795.96	\$4,527.00	(\$445.00)	\$0.00	\$5,425.33	\$18,342.63	\$4,387.62	\$13,955.01
230	FEMA FIREFIGHTER GRAN	\$2.85	\$0.00	\$0.00	\$0.00	\$0.00	\$2.85	\$0.00	\$2.85
231	FEMA GRANT FUND	\$6,838.29	\$8,653.19	\$1,360.00	\$3,161.71	\$8,261.56	\$9,031.63	\$0.00	\$9,031.63
330	GENERAL OBLIGATION BO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
331	PUBLIC FACILITY NOTE	\$27.34	\$0.00	\$0.00	\$0.00	\$0.00	\$27.34	\$0.00	\$27.34
332	LOCAL CORONAVIRUS RE	\$0.00	\$174,900.86	\$2,193.81	\$0.00	\$0.00	\$172,707.05	\$34,552.64	\$138,154.41
333	COMPTON WATER REHAB	\$17.12	\$0.00	\$0.00	\$0.00	\$0.00	\$17.12	\$0.00	\$17.12
334	WATERWORKS IMPROVE	\$72.64	\$0.00	\$0.00	\$0.00	\$0.00	\$72.64	\$0.00	\$72.64
335	PROPERTY ACQUISITION	\$18.76	\$0.00	\$0.00	\$0.00	\$0.00	\$18.76	\$0.00	\$18.76
336	OPWC LOAN	\$31.50	\$0.00	\$0.00	\$0.00	\$0.00	\$31.50	\$0.00	\$31.50
440	CAPITAL IMPROVEMENT F	\$2,699,088.09	\$545.00	(\$276,899.45)	\$0.00	\$1,417,839.42	\$1,558,693.12	\$780,369.92	\$778,323.20
445	EQUIPMENT REPLACEME	\$1,218,106.16	\$10,053.00	(\$230.00)	\$0.00	\$359,913.16	\$868,476.00	\$2,990.22	\$865,485.78
446	WATERWORKS CIP FUND	\$43,734.65	\$2,223.10	(\$129,055.14)	\$0.00	\$70,972.77	\$104,040.12	\$84,992.37	\$19,047.75
447	WATER PLANT IMPROVEM	\$790,081.15	\$5,865.88	\$0.00	\$0.00	\$0.00	\$795,947.03	\$0.00	\$795,947.03
660	WATERWORKS REVENUE	\$522,754.39	\$1,426,417.69	\$394,286.50	\$186.06	\$497,783.81	\$1,057,287.83	\$65,858.21	\$991,429.62
880	GREEN AREAS TRUST FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
881	RETIREMENT RESERVE F	\$487,639.17	\$0.00	\$34,324.95	\$0.00	\$0.00	\$453,314.22	\$0.00	\$453,314.22
882	HEALTH/LIFE INSURANCE	\$225,284.36	\$55,594.93	(\$298,158.76)	\$8,631.12	\$548,728.53	\$38,940.64	\$4,795.88	\$34,144.76
883	KATHRYN BOND TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
990	SEWER FUND	\$144,667.83	\$1,737,825.60	(\$337.09)	\$0.00	\$1,611,402.21	\$271,428.31	\$0.00	\$271,428.31
Grand Total:		\$9,008,394.15	\$12,519,102.26	\$2,204,284.97	\$537,037.93	\$8,317,532.42	\$11,542,716.95	\$1,256,397.73	\$10,286,319.22

City of Wyoming

Account Trend

Accounting Years: 2020 to 2014

Account Type: Revenue

Accounts: 101.000.41101 to 101.000.41101

Suppress Detail: No
Include Inactive Accounts: No

		2020	2019	2018	2017	2016	2015	2014
Fund: 101 GENERAL FUND								
101.000.41101	MUNICIPAL INCOME TAX							
Period #01		\$695,518.72	\$584,402.96	\$284,492.45	\$0.00	\$0.00	\$0.00	\$0.00
Period #02		\$257,876.03	\$182,654.08	\$150,534.53	\$0.00	\$0.00	\$0.00	\$0.00
Period #03		\$445,616.81	\$535,199.74	\$412,855.06	\$0.00	\$0.00	\$0.00	\$0.00
Period #04		\$801,547.34	\$1,963,452.00	\$1,819,639.14	\$0.00	\$0.00	\$0.00	\$0.00
Period #05		\$238,101.11	\$171,972.62	\$149,831.23	\$0.00	\$0.00	\$0.00	\$0.00
Period #06		\$572,196.35	\$825,153.86	\$864,530.26	\$0.00	\$0.00	\$0.00	\$0.00
Period #07		\$1,430,729.71	\$270,009.37	\$218,510.06	\$0.00	\$0.00	\$0.00	\$0.00
Period #08		\$239,557.16	\$154,367.94	\$301,359.70	\$0.00	\$0.00	\$0.00	\$0.00
Period #09		\$826,196.68	\$877,075.96	\$718,476.87	\$0.00	\$0.00	\$0.00	\$0.00
Period #10		\$100.00	\$421,794.68	\$369,785.05	\$0.00	\$0.00	\$0.00	\$0.00
Period #11		\$0.00	\$180,275.21	\$148,247.62	\$0.00	\$0.00	\$0.00	\$0.00
Period #12		\$0.00	\$414,051.09	\$562,814.85	\$0.00	\$0.00	\$0.00	\$0.00
	MUNICIPAL INCOME TAX Total:	<u>\$5,507,439.91</u>	<u>\$6,580,409.51</u>	<u>\$6,001,076.82</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
		\$5,507,439.91	\$6,580,409.51	\$6,001,076.82	\$0.00	\$0.00	\$0.00	\$0.00
GENERAL FUND Total:		\$5,507,439.91	\$6,580,409.51	\$6,001,076.82	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		\$5,507,439.91	\$6,580,409.51	\$6,001,076.82	\$0.00	\$0.00	\$0.00	\$0.00

Wyoming Police Department
Burglary Report
Chief Rusty Herzog

September 2020

Date	Time	Location	Type
------	------	----------	------

*No incidents to report

Wyoming Police Department
Juvenile Arrest Report
Chief Rusty Herzog

September 2020

Sex	Race	Age	Charge	Disposition
F	B	17	DOMESTIC VIOLENCE	HAMILTON COUNTY JUVENILE COURT

Wyoming Police Department
Property Damage Report
Chief Rusty Herzog

September 2020

Date	Time	Location	Type
09/01/20	12:29 PM	Sweetwater Drive	Criminal Mischief: Unknown subject spray painted victim's yard signs
09/11/20	8:15 AM	Oak Avenue	Graffiti: Unknown subject spray painted bathrooms at Oak Park
09/16/20	8:52 AM	Crescent Avenue	Criminal Damage: Unknown subject deflated four tires on victim's vehicle
09/26/20	12:50 PM	Euclid Avenue	Criminal Damage: Unknown subject punctured/slashed two tires on victim's vehicle
09/26/20	12:55 PM	Euclid Avenue	Criminal Damage: Unknown subject punctured/slashed two tires on victim's vehicle

Wyoming Police Department
Major Incident Report
Chief Rusty Herzog

September 2020

Date	Time	Location	Type
09/03/20	6:06 PM	Evergreen Circle	Misuse of Credit Card: Unknown subject used victim's credit card to make \$840.00 in purchases
09/08/20	9:28 AM	Springfield Pike	Theft: Unknown subject stole \$3,200.00 from victim
09/10/20	9:07 AM	Springfield Pike	Stolen Vehicle: Unknown subject stole the victim's unlocked vehicle with keys inside
09/11/20	8:55 PM	Springfield Pike	Liquor Violation: Male subject arrested for open container
09/14/20	4:02 PM	Chestnut Avenue	Scam: Unknown subject stole \$900.00 from victim
09/17/20	8:59 AM	Springfield Pike	Aggravated Robbery: Unknown male subject stole wallets from victims at gun point
09/20/20	12:25 AM	Stonemill Court	Domestic Violence: Male subject arrested for pushing his daughter and causing injury
09/23/20	1:56 PM	Burns Avenue	Vehicle Trespass: Unknown subject rummaged through the victim's unlocked vehicle
09/29/20	7:26 PM	Springfield Pike	Theft: Victim's ex-husband stole her wallet from her unlocked vehicle.
09/29/20	11:45 PM	Compton Road	Drug Arrest: Female was cited for being in possession of marijuana and paraphernalia used to smoke marijuana
09/30/20	11:10 AM	Wilmuth Avenue	Identity Theft/Fraud: Unknown subject used victim's identity to open a bank account, change the victim's pin number on an existing account and make charges on the victim's credit card.
09/30/20	3:39 PM	Fleming Road	Domestic Violence: Juvenile female subject arrested after striking her grandmother

Wyoming Police Department
Offenses Report
Chief Rusty Herzog

September 2020

Classification of Offenses	Incidents Reported This Month	Last Year September Totals	Last Month Year to Date Totals	Year to Date Totals	Last Year To Date Totals	2019 Totals
Homicide	0	0	0	0	0	0
Robbery	1	0	0	1	0	0
Rape	0	0	0	0	0	0
Other Sex Offenses	0	0	0	0	0	0
Domestic Violence	1	0	2	3	7	10
Other Assaults	1	1	0	1	4	6
Burglary/B&E	0	2	8	8	7	8
Grand Theft (\$500 or more)	2	0	6	8	12	14
Petit Theft (under \$500)	1	13	35	36	81	93
Auto Theft	1	0	5	6	4	5
Receiving Stolen Property (RSP)	0	1	2	2	1	2
Unauthorized Use	0	0	0	0	0	1
Forgery	0	0	2	2	1	1
Fraud/Identity Theft	2	1	6	8	9	10
Weapons Violations	0	0	7	7	1	1
Vandalism/Criminal Damaging	2	3	28	30	9	11
Arson	0	0	0	0	0	0
Drug Law Violations-Adult	2	0	20	22	39	44
Liquor Law Violations-Adult	1	3	11	12	7	9
Falsification	0	0	1	1	2	3
Obstructing Official Business	0	0	2	2	6	8
Disorderly Conduct	0	0	1	1	0	1
Menacing	0	0	3	3	2	2
Trespassing	0	0	5	5	0	0
OVI (DUI)-Adult	0	1	22	22	12	15
Speeding Violations	34	31	119	153	359	421
Parking Violations	0	3	2	2	22	29
Other Traffic Violations	58	92	271	329	806	970
Auto Crashes	3	11	58	61	114	143
Auto Crashes (Fatal)	0	0	0	0	0	0
Juvenile Drug Law Violations	0	0	0	0	0	0
Juvenile Liquor Law Violations	0	0	0	0	0	0
Juvenile OVI (DUI)	0	0	0	0	0	0
Juvenile Runaway/Missing	0	0	0	0	2	2
Juvenile Curfew Violations	0	0	0	0	0	0
Juvenile Traffic Offenses	0	1	8	8	14	21
Juvenile Other Criminal Violations	1	0	0	1	4	5
Missing Persons	0	0	0	0	0	0
Burglar Alarms	27	22	218	245	282	393
Animal Complaints	16	18	107	123	149	196
High Weed Complaints	1	1	12	13	20	22
Grand Totals	154	204	961	1115	1976	2446

Wyoming Mayor's Court Bond & Restitution Account

		1	2	3
2020	May			\$1,316.80
ck# Date		Check	Deposit	Balance
3580 5/13	WMC Pay Fines W. Donald 17TR201419	200-		1,116.80
2020	June			
ck# Date		Check	Deposit	Balance
3581 6/25	WMC Talley 18TR20717 Pay Fine	150-		966.80
3582 6/26	WMC BF Savage 19CRB106	60-		906.80
2020	July			
ck# Date		Check	Deposit	Balance
3583 7/11	WMC Pay Fines T Bryant 19TR21001	100-		806.80
2020	August			
ck# Date		Check	Deposit	Balance
				806.80
2020	September			
ck# Date				806.80
2020	October			
ck# Date		Check	Deposit	Balance
				806.80
2020	November			
ck# Date		Check	Deposit	Balance

Prepared By	Initials	Date
Approved By		

2020	September	1	2	3
				8,830.75
CHK#	DATE	Check	Deposit	Balance
1	9/1		35-	8865.75
2	9/2		150-	9015.75
3	9/3		90-	9105.75
4	9/3		170-	9275.75
5	9/4		150-	9425.75
6	6522 9/7	City of Wyoming	3722-	5703.75
7	6523 9/7	Wyom Computer Fund \$2902 Reg \$87 Lib	377-	5326.75
8	6524 9/7	Treasurer of Ham Co IDAT	1067.50	4259.25
9	Debit 9/7	Treasurer State of Ohio	40.50	4218.75
10	9/8		450-	4668.75
11	9/8		150-	4818.75
12	9/9		180-	4998.75
13	9/9		470-	5468.75
14	9/10		1080-	6548.75
15	9/11		45-	6593.75
16	9/11		150-	6743.75
17	9/14		150-	6893.75
18	9/14		320-	7213.75
19	9/15		150-	7363.75
20	9/16		115-	7478.75
21	9/17		175-	7653.75
22	9/18		150-	7803.75
23	9/18		185-	7988.75
24	9/20		150-	8138.75
25	9/21		1320-	9458.75
26	9/21		690-	10148.75
27	9/23		675-	10823.75
28	9/23		65-	10888.75
29	9/24		465-	11353.75
30	9/24		1000-	12353.75
31	9/25		305-	12658.75
32	9/26		300-	12958.75
33	9/28		150-	13108.75
34	9/28		79-	13187.75
35	9/29		165-	13352.75
36	9/30		180-	13532.75
37	9/30		250-	13782.75
38	9/30		04.	13782.79

Monthly Reconciliation

Wyoming Mayor's Court
 Reconciliation of accounts for September 2020

Page : 1
 Report Date : 10/06/2020
 Report Time : 15:07:32

	Check #	Check Date
TOTALS		
Costs/Fines/Fees/Miscellaneous Receipts	\$7,667.00	6525 10/6/2020 \$ 4,838.00 City of Wyoming
Bond Administration Fee to City	\$0.00	
Subtotal to City	\$7,667.00	6526 10/6/2020
*Bond Monies Forfeited to City	\$0.00	\$829.00 Wyoming Computer Fund
Total to City	\$7,667.00	Regular \$ 640 Library \$189
<p>* If you have a separate bond account then you will write two checks - one from the Mayor's Court account in the amount of the Subtotal to City and the second check directly from the bond account to the City in the amount of the Bond Monies Forfeited. If bond monies are deposited into the Mayor's Court account then you will write one check to the City in the amount of the Total to City.</p>		
Total to State	\$2,400.50	ACH Debit 10/6/2020 Treasurer State of Ohio
(Print Treasurer of State Report for detail)		
HB562 Ind. Driver AI	\$91.50	6527 10/6/2020 IDAT
Total to Other:	\$91.50	Treasurer of Hamilton County
TOTAL TO BE DISBURSED:	\$10,159.00	

BONDS

Bond Monies Posted	\$0.00	
Costs Collected with Bond Monies Posted	\$0.00	
Total Bond Monies Collected		\$0.00
Bond Monies Assigned to City	\$0.00	
Bond Surcharges	\$0.00	
Bond Monies Forfeited to City	\$0.00	
Bond Administration Fee to City	\$0.00	
Bond Monies Cleared as Refunds	\$0.00	
Bond Monies Cleared as Transfers	\$0.00	
Total Bond Monies Cleared		\$0.00
Net Change to Bond Account:		\$0.00

Monthly Reconciliation

Wyoming Mayor's Court
Reconciliation of accounts for September 2020

Page : 2
Report Date : 10/06/2020
Report Time : 15:07:32

BANK RECONCILIATION

Bank balance as of September 30, 2020	_____	
Minus Open Bonds	_____	
Minus Uncleared Checks	_____	
Plus Deposits in Transit	_____	
+/- Misc Open Item -	_____	
+/- Misc Open Item -	_____	
+/- Misc Open Item -	_____	
Adjusted Bank Balance	_____	
TOTAL TO BE DISBURSED	_____	
Variance	_____	

BANK RECONCILIATION

Total Deposit (Including Miscellaneous Receipts)	\$3,944.00	
Payments by Charge Card Online Payments ACH	\$6,215.00	
Adjustments	\$0.00	
NSF checks	\$0.00	
Refunds	\$0.00	
Bond Monies Forfeited to City	\$0.00	
Bond Administration Fees	\$0.00	
Bond Assignments	\$0.00	
TOTAL TO BE DISBURSED		<u><u>\$10,159.00</u></u>

END OF REPORT

msrecon

Monthly Distribution Journal

Wyoming Mayor's Court
Disbursal of fines and court costs for September 2020

Page : 1
Report Date : 10/06/2020
Report Time : 15:07:26

Disbursal Category	Amount	
COSTS		
Computer Fund	\$640.00	<i>> \$829.00 Computer Fund</i>
Library Computer Fee	\$189.00	
Court Fees	\$838.00	
Total to City:	\$1,667.00	
Rep Rotary	\$580.00	
HB562 Drug Law Enfor	\$216.50	
HB562 Indigent Defen	\$1,584.00	
General Fund	\$20.00	
Total to State:	\$2,400.50	
HB562 Ind. Driver Al	\$91.50	
Total to Other:	\$91.50	
Total Costs:	\$4,159.00	
FINES		
PD Fines	\$5,895.00	
Total to City:	\$5,895.00	
Total Fines:	\$5,895.00	
FEES		
Warrant	\$105.00	
Total to City:	\$105.00	
Total Fees:	\$105.00	
TOTALS		
Total to State:	\$2,400.50	<i>Treasurer State of Ohio</i>
Total Fines to Other External Agencies:	\$0.00	
Total to Other Entities, including Restitution:	\$91.50	<i>Hamilton County IDAT</i>
Total Bonds Forfeited to City:	\$0.00	<i>Computer Fund</i>
Total to City including Misc. Receipts, Adjustments, & BA Fee:	\$7,667.00	<i>-\$829 = \$6,838.00</i>
TOTAL TO BE DISBURSED:	\$10,159.00	<i>City of Wyoming</i>

END OF REPORT

Monthly Distribution Journal - County

Wyoming Mayor's Court
Disbursal of county court costs for September 2020

Page : 1
Report Date : 10/06/2020
Report Time : 15:07:29

Disbursal Category		Amount
HB562 Ind. Driver Al	~HAMILTON	\$91.50
TOTAL TO BE DISBURSED:		\$91.50

END OF REPORT

Daily Cash Control Report

Wyoming Mayor's Court
 For Payments Dated From 09/01/2020 To 09/30/2020 (Deposit Date)

Page : 1
 Report Date : 10/06/2020
 Report Time : 14:31:35

Case No.	Defendant's Last Name	Amount Paid	Deposit Date	Payment Type	Date Entered	Receipt Number	Check / MO# Charge / AUTH #	Bond. Asmt. Number	Refund Check #
2011TRD00961	ROBINSON	\$-12.00	09/15/2020	Adjustment	09/15/2020				
2011TRD00961	ROBINSON	\$12.00	09/15/2020	Adjustment	09/15/2020				
2011TRD00961	ROBINSON	\$13.00	09/15/2020	Adjustment	09/15/2020				
2011TRD00961	ROBINSON	\$-13.00	09/15/2020	Adjustment	09/15/2020				
20TRD00111	KING	\$35.00	09/01/2020	Charge	09/01/2020	03005	000850		
20TRD00331	GUEYE	\$150.00	09/02/2020	Charge	09/02/2020	03006	559384		
20TRD00132	CARROLL	\$50.00	09/02/2020	Check	09/02/2020	03008	1339420		
20TRD00261	CLEVELAND	\$40.00	09/02/2020	Cash	09/02/2020	03009			
20TRD00321	ROY	\$170.00	09/03/2020	Charge	09/03/2020	03010	90308S		
20TRD00329	TORBECK	\$150.00	09/04/2020	Cash	09/04/2020	03011			
20TRD00308	MEDINA	\$150.00	09/04/2020	Charge	09/04/2020	03012	071715		
20TRD00327	KIDD	\$100.00	09/07/2020	Cash	09/07/2020	03013			
20TRD00327	KIDD	\$50.00	09/07/2020	Check	09/07/2020	03014	673		
20TRD00339	CRAWFORD	\$150.00	09/08/2020	Charge	09/08/2020	03015	074851		
20TRD00322	ADAMS	\$150.00	09/08/2020	Cash	09/08/2020	03016			
20TRD00320	COOK	\$150.00	09/08/2020	Cash	09/08/2020	03017			
20TRD00307	STONE	\$150.00	09/09/2020	Cash	09/09/2020	03018			
19TRD00719	RODGERS	\$250.00	09/09/2020	Cash	09/09/2020	03019			
20TRD00326	GORE	\$65.00	09/09/2020	Check	09/09/2020	03020	5186		
20TRD00312	PETITO	\$115.00	09/09/2020	Check	09/09/2020	03021	366		
20TRD00300	MCINTOSH	\$115.00	09/09/2020	Charge	09/09/2020	03022	MORIAH		
19TRD00875	WHATLEY	\$180.00	09/09/2020	Cash	09/09/2020	03023			
20TRD00340	PEEPLS	\$65.00	09/09/2020	Charge	09/09/2020	03024	203323		
20TRD00319	MCCALPIN	\$20.00	09/09/2020	Cash	09/09/2020	03025			

Daily Cash Control Report

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Wyoming Mayor's Court
For Payments Dated From 09/01/2020 To 09/30/2020 (Deposit Date)

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Case No.	Defendant's Last Name	Amount Paid	Deposit Date	Payment Type	Date Entered	Receipt Number	Check / MO# Charge / AUTH #	Bond. Asmt. Number	Refund Check #
20TRD00305	CARNEY	\$150.00	09/10/2020	Cash	09/10/2020	03026			
19TRD01113	STRUM	\$45.00	09/11/2020	Charge	09/11/2020	03027	593475		
20TRD00349	ANTON	\$170.00	09/14/2020	Check	09/14/2020	03028	2698		
20TRD00355	PIETOSO	\$150.00	09/14/2020	Charge	09/14/2020	03029	264824		
20TRD00351	CODY	\$150.00	09/15/2020	Charge	09/15/2020	03030	805932		
20TRD00344	REYNOLDS	\$150.00	09/15/2020	Check	09/15/2020	03031	279		
19TRD00758	WORSHAM	\$30.00	09/16/2020	Cash	09/16/2020	03032			
19TRD00758	WORSHAM	\$150.00	09/16/2020	Cash	09/16/2020	03033			
20TRD00301	EDWARDS	\$115.00	09/16/2020	Charge	09/16/2020	03034	081313		
20TRD00317	HELLMANN	\$170.00	09/07/2020	ACH	09/16/2020	03035	026788		
20TRD00335	KNOWLES	\$150.00	09/07/2020	ACH	09/16/2020	03036	530971		
20TRD00304	ACE	\$150.00	09/08/2020	ACH	09/16/2020	03037	034553		
20TRD00303	SPELLS	\$150.00	09/11/2020	ACH	09/16/2020	03038	072936		
20TRD00345	CAVALLARO	\$170.00	09/11/2020	ACH	09/16/2020	03039	945413		
20TRD00346	KAPPA	\$150.00	09/14/2020	ACH	09/16/2020	03040	312120		
20TRD00364	SWEENEY	\$150.00	09/18/2020	ACH	09/16/2020	03041	606163		
19TRD00276	PULLIN	\$25.00	09/17/2020	Charge	09/17/2020	03042	588931		
20TRD00054	MCINTOSH	\$150.00	09/17/2020	Charge	09/17/2020	03043	600767		
19TRD00532	MELASECCA	\$50.00	09/17/2020	Cash	09/17/2020	03044			
20TRD00009	HUNTER	\$85.00	09/17/2020	Cash	09/17/2020	03045			
20CRB00026	OLIVER	\$205.00	09/18/2020	Money Order	09/18/2020	03046	1747124532		
2017TRD00438	JOHNSON	\$30.00	09/18/2020	Charge	09/18/2020	03047	261714		
20TRD00341	MOODY	\$150.00	09/18/2020	Check	09/18/2020	03048	6649		
20TRD00350	SCHLAGER	\$155.00	09/18/2020	Charge	09/18/2020	03049	015314		

Daily Cash Control Report

Wyoming Mayor's Court
 For Payments Dated From 09/01/2020 To 09/30/2020 (Deposit Date)

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Case No.	Defendant's Last Name	Amount Paid	Deposit Date	Payment Type	Date Entered	Receipt Number	Check / MO# Charge / AUTH #	Bond. Asmt. Number	Refund Check #
20CRB00011	CHENAULT	\$30.00	09/18/2020	Cash	09/18/2020	03050			
20TRD00367	MOTLEY	\$150.00	09/21/2020	Charge	09/21/2020	03051	021936		
20TRD00363	ROCHA	\$35.00	09/21/2020	Charge	09/21/2020	03052	03963Z		
20TRD00363	ROCHA	\$300.00	09/21/2020	Cash	09/21/2020	03053			
20TRD00273	KEITA	\$150.00	09/21/2020	Charge	09/21/2020	03054	020213		
20TRD00361	HOWARD	\$150.00	09/21/2020	Charge	09/21/2020	03055	418988		
2013TRD00140	ROBINSON	\$205.00	09/21/2020	Charge	09/21/2020	03056	092511		
20TRD00357	PEREZ	\$150.00	09/21/2020	Cash	09/21/2020	03057			
20TRD00333	FISCHER	\$165.00	09/23/2020	Cash	09/23/2020	03058			
20TRD00199	STRICKLIN	\$110.00	09/23/2020	Cash	09/23/2020	03059			
20TRD00356	RIVERA	\$250.00	09/23/2020	Cash	09/23/2020	03060			
20TRD00353	PARKER	\$65.00	09/23/2020	Charge	09/23/2020	03061	568797		
20TRD00332	MASON	\$29.00	09/23/2020	Cash	09/23/2020	03062			
2017TRD00438	JOHNSON	\$150.00	09/24/2020	Charge	09/24/2020	03063	172962		
20TRD00318	BROWN	\$150.00	09/24/2020	Charge	09/24/2020	03064	024448		
19TRD00605	JONES	\$15.00	09/24/2020	Charge	09/24/2020	03065	334023		
20TRD00342	FORBES	\$150.00	09/24/2020	Charge	09/24/2020	03066	692163		
20CRB00023	MEDINA	\$155.00	09/25/2020	Charge	09/25/2020	03067	004910		
20TRD00132	CARROLL	\$50.00	09/25/2020	Check	09/25/2020	03068	1001		
20TRD00388	DIAKHATE	\$150.00	09/28/2020	Charge	09/28/2020	03069	476204		
20TRD00390	PETERSON	\$150.00	09/28/2020	Charge	09/28/2020	03070	040430		
20TRD00325	BARNES	\$165.00	09/29/2020	Charge	09/29/2020	03071	288430		
20TRD00184	WILSON-YANES	\$250.00	09/29/2020	Cash	09/29/2020	03072			
20TRD00299	DAVIDSON	\$150.00	09/20/2020	ACH	09/30/2020	03073	063040		

Daily Cash Control Report

Wyoming Mayor's Court
 For Payments Dated From 09/01/2020 To 09/30/2020 (Deposit Date)

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Case No.	Defendant's Last Name	Amount Paid	Deposit Date	Payment Type	Date Entered	Receipt Number	Check / MO# Charge / AUTH #	Bond. Asmt. Number	Refund Check #
20TRD00336	ELFERS	\$150.00	09/20/2020	ACH	09/30/2020	03074	004200		
20TRD00366	BRIEDE	\$150.00	09/22/2020	ACH	09/30/2020	03075	06136D		
20TRD00285	HOWELL	\$150.00	09/23/2020	ACH	09/30/2020	03076	121717		
20TRD00365	CARTER	\$250.00	09/24/2020	ACH	09/30/2020	03077	096556		
20TRD00362	KECK	\$150.00	09/24/2020	ACH	09/30/2020	03078	022443		
20TRD00347	MCELVOGUE	\$150.00	09/24/2020	ACH	09/30/2020	03079	162723		
20TRD00343	STEVENS	\$150.00	09/24/2020	ACH	09/30/2020	03080	334235		
20TRD00376	JONOVSKI	\$150.00	09/26/2020	ACH	09/30/2020	03081	08392C		
20TRD00380	FISCHER	\$180.00	09/30/2020	Charge	09/30/2020	03082	679201		

Total Transactions: 81

Daily Cash Control Report

Wyoming Mayor's Court
 For Payments Dated From 09/01/2020 To 09/30/2020 (Deposit Date)

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Court Deposit Slip Activity		Bond Deposit Slip Activity		
Cash:	\$2,939.00	Cash:	\$0.00	
Checks:	\$800.00	Checks:	\$0.00	
Money Orders:	\$205.00	Money Orders:	\$0.00	
***Bond Assignments & Admin Fees:	\$0.00			
Court Deposit Slip Total:	\$3,944.00	Bond Deposit Slip Total:	\$0.00	
Court Non-Deposit Slip Activity		Bond Non-Deposit Slip Activity		
Charges:	\$3,675.00	Charges:	\$0.00	
ACH Deposits:	\$2,540.00			
On Line Payments:	\$0.00			
Non-Deposit Slip Total:	\$6,215.00	Non-Deposit Slip Total:	\$0.00	
Total Mayor's Court Deposits	\$10,159.00	Total Bond Deposits	\$0.00	
Other Court Activity		Other Bond Activity		
Refunds:	\$0.00	Bonds Cleared As Cash:	\$0.00	Payments Made By Collection Agency: \$0.00
NSF Checks:	\$0.00	Bonds Cleared As Check:	\$0.00	
Adjustments:	\$0.00	Bonds Cleared As Charge:	\$0.00	
** Other Misc. Receipts Activity:	\$0.00	Total Bonds Returned:	\$0.00	
Other Court Activity Total:	\$0.00	Bonds Forfeited:	\$0.00	
		* Other Bond Clearings:	\$0.00	
		Bond Assignments to COURT:	\$0.00	
		Bond Admin Fees to COURT:	\$0.00	
Net Total:	\$10,159.00	***Total Bonds to COURT:	\$0.00	
		Total Bond Amount Cleared:	\$0.00	

* Includes Bond Transfers, Recog, and Surety** Includes bank interest, bank charges, and all other activity using 'memo' as the payment type.

***Money to be transferred from the bond account to the court account if they are separate accounts

END OF REPORT



Wyoming Mayor's Court

600 Grove Avenue Wyoming, Ohio 45215

Phone: (513) 821-0141 ~ Email: MayorsCourt@wyomingohio.gov

October 6, 2020

Dusty Rhodes Hamilton County Auditor
Attn: Budget and Settlement
138 East Court Street, Room 504
Cincinnati, Ohio 45202

Wyoming Mayor's Court
Mayor's Court Clerk: Jessica Eastham
September 2020

Payment for Indigent Driver's Alcohol Treatment (IDAT) Fund

Total Amount Remitted: \$91.50

Magistrate
David T. Stevenson

Clerk of Court
Jessica Eastham

Monthly Mayor's Court Cost Disbursal

Wyoming Mayor's Court
Disbursal of court costs for September 2020

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Distribution Category	Total for Month
Computer Fund	\$640.00
Rep Rotary	\$580.00
HB562 Drug Law Enfor	\$216.50
HB562 Ind. Driver Al ~HAMILTON	\$91.50
HB562 Indigent Defen	\$1,584.00
Library Computer Fee	\$189.00
Court Fees	\$838.00
General Fund	\$20.00
Total Costs:	\$4,159.00

Payment Verification

Please verify your information is correct and complete the payment process by clicking the 'Submit Payment' button. If you wish to correct your payment information, please click the 'Change Payment Information' button."

Date: Tuesday, October 6, 2020

Account Number: 130113713080

Agency Name: WYOMING MAYORS COURT

Name: Jessica Eastham

Reporting Period: 9/2020

Child Safety Restraint Amount	\$0.00
Court Child Abuse Prevention Amount	\$0.00
Court Family Violence Prevention Amount	\$0.00
Defense Support Amount	\$1,604.00
Drug Law Enforcement Amount	\$216.50
Expungements Amount	\$0.00
LASF Amount	\$0.00
Liquor Control Fines Amount	\$0.00
Ohio Putative Fathers Amount	\$0.00
Seat Belt Fine Amount	\$0.00
State Highway Patrol Amount	\$0.00
Public Safety Highway Purposes Fund	\$0.00
ACP Payment Amount	\$0.00
Victim Amount	\$580.00

Total Amount Remitted: \$2,400.50

Bank Name: U.S. BANK, NA

Confirmation Number: 000301184

 [Print this page](#)  [Make another payment](#)

2020

CITY OF WYOMING

WATER TREATMENT PLANT OPERATION SUMMARY

WATER PRODUCED - MG		CHEMICAL USAGE							
TOTAL	AVG	MAX	MIN	LIME	ALUM	CARBON DIOXIDE	CHLORINE	FLUORIDE	
				#	#	#	#	#	
				mg/l	mg/l	mg/l	mg/l	mg/l	
January	18.833	0.608	0.716	0.484	44,535	1,484	310	10,077	566
					284	9.45	1.97	1260	3.60
								8.02	0.71
February	17.488	0.603	0.684	0.479	39,379	1,360	609	7,172	568
					270	9.32	4.18	897	3.89
								6.15	0.77
March	18.479	0.596	0.677	0.493	44,416	1,309	1,209	8532	607
					288	8.49	7.84	1067	3.94
								6.92	0.78
April	17.543	0.585	0.660	0.534	47,845	1,401	600	10,850	532
					327	9.58	4.10	1356	3.64
								9.27	0.72
May	20.298	0.655	0.921	0.485	43,898	1,444	403	8,282	596
					259	8.53	2.38	1035	3.52
								6	0.70
June	28.438	0.948	1.191	0.756	60,706	1,955	1,590	15,020	766
					256	8.24	6.70	1878	3.23
								7.92	0.64
July	29.748	0.960	1.246	0.702	67,576	2,008	589	16,230	828
					272	8.09	2.37	2029	3.34
								8.18	0.66
August	27.773	0.896	1.117	0.735	67,132	1914	2,015	16,175	882
					290	8.26	8.70	2022	3.81
								8.73	0.75
September	27.039	0.901	1.046	0.681	63,581	1,866	2,310	17,150	753
					282	8.27	10	2144	3.34
								9.51	0.66
October					#DIV/0!	#DIV/0!	#DIV/0!	0	#DIV/0!
								#DIV/0!	#DIV/0!
November					#DIV/0!	#DIV/0!	#DIV/0!	0	#DIV/0!
								#DIV/0!	#DIV/0!
December					#DIV/0!	#DIV/0!	#DIV/0!	0	#DIV/0!
								#DIV/0!	#DIV/0!
TOTAL	205.639	0.750	1.246	0.557	479,068	14,741	9,635	109,488	6,098
					#DIV/0!	#DIV/0!	#DIV/0!	1147	#DIV/0!

2020														
CITY OF WYOMING														
WATER TREATMENT PLANT OPERATION SUMMARY														
QUALITY CONTROL PARAMETER	CONTROL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
	LIMITS													
Hardness - Raw, Avg.	Range 490 to 590 mg/l	548	489	483	548	468	493	517	530	502				511.88
Hardness - Treated, Avg.	<210 mg/l	202	170	175	199	168	178	206	181	162				182.33
Lime used (mg/l)	<300 mg/l	284	270	288	327	259	256	272	190	282				269.78
2 P minus M - Settled Water	-60 to 0	-69	-52	-61	-57	-66	-45	-72	-29	-21				
Indicator of Proper Lime Dosage														
Lime - mg/1 per MG	<1.0	0.82	0.85	0.94	0.94	0.86	0.81	0.87	0.54	0.83	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Hardness Removed (lower number = more efficient)														
Fluoride - Plant, Avg.	1 mg/1 ± 0.20 mg/1	0.94	0.84	0.84	0.87	0.89	0.84	0.82	0.87	0.85				0.86
Chlorine - Plant Free, Avg.	1.10 mg/l 0.20 ±	1.18	1.04	0.98	1.08	1.17	1.05	0.97	0.98	1.05				1.06
Chlorine - Plant Total, Avg.	within 20% of Free Cl	1.27	1.12	1.07	1.16	1.25	1.16	1.15	1.07	1.31				1.17
Chlorine - System Free, Min.	.20 mg/1	0.28	0.28	0.21	0.26	0.26	0.21	0.21	0.20	0.21				0.24
Chlorine - System Free, Avg.	.20 mg/1>	0.83	0.69	0.58	0.62	0.70	0.65	0.50	0.67	0.64				0.65
Chlorine - System Total, Avg.	within 20% of Free Cl	0.89	0.75	0.65	0.69	0.76	0.72	0.63	0.74	0.78				0.73
Finished pH, Avg.	8.6-8.9	8.68	8.92	8.74	8.66	8.84	8.71	8.65	8.77	8.81				8.75
Iron - Distribution System	<0.3	0.03	0.04	0.05	0.05	0.04	0.06	0.04	0.05	0.04				0.04
Chemical Cost, \$ per mg		\$295.83	\$274.46	\$294.20	\$338.03	\$274.17	\$286.41	\$297.94	\$321.67	\$320.90				300.40
System Bacteriological Samples	Minimum 10/10	10/10	10/10	10/10	10/10	10/10	10/10	10/10	10/10	10/10	10/10	10/10	10/10	
No. Examined/No. Safe	Required													
Lagoon Samples, Suspended Solids Avg.		6.5	5.5	4.5	7.5	4	14.5	6	4.5	7.5				6.72
Lagoon Samples, pH Avg.	<11.00	9.36	9.185	8.65	9.69	8.77	8.78	8.27	8.84	9.97				9.06

CITY OF WYOMING
Monthly Consumption/Operating Report

September 2020	Influent MGD	Effluent MGD	raw pH	settled pH	EFF pH	DIS pH	Sludge Blowdown	Filters Washed	CHLORINE	FLUORIDE	ALUM	LIME	CO2	Raw T-alkalinity	Settled T-alkalinity	Settled p-alkalinity	Finished T-alkalinity	Finished P-Alkalinity	Raw T-hardness	Filtered T-hardness	Raw Ca-hardness	Filtered Ca-hardness	Raw Mg-hardness	Filtered Mg-hardness	Distribution Iron
1	1.01	0.986	7.39	9.69	8.94	8.88	.45s-3.1h		660	28	71	2391	77	412	69	29	59	10	540	173		18		31	0.07
2	0.759	0.778	7.35	9.69	8.95	8.84	.45s-3.1h		490	17	55	1986	77	406	55	23	54	12	534	168		19		29	0.01
3	0.681	0.757	7.44	9.76	8.79	8.76	.45s-3.1h		440	17	46	1777	77	404	50	22	57	9	516	164		19		28	0.03
4	0.77	0.775	7.33	9.22	8.53	9.06	.45s-3.1h		380	18	52	1998	77	396	66	17	55	7	496	158		19		27	0.04
5	0.803	0.837	7.36	9.3	9.1	8.6	.45s-3.1h	1	220	15	56	1959	77	416	71	22	66	14	526	167		20		28	0.02
6	0.979	0.944	7.25	9.97	8.96	9	.45s-3.1h	2	640	21	67	2551	77	394	55	30	60	18	530	168	129	14	51	32	0.03
7	0.987	1.064	7.32	10.09	8.76	8.88	.45s-3.1h		670	30	69	2556	77	392	51	29	44	8	502	141		18		23	0.02
8	1.011	0.992	7.32	10.08	8.76	8.9	.45s-3.1h	3	575	28	72	2658	77	388	68	35	51	9	502	160		23		25	0.02
9	0.965	1.017	7.32	9.95	8.98	8.75	.45s-3.1h		630	28	65	2492	77	390	53	28	41	9	504	144		18		24	0.03
10	1.021	1.047	7.45	9.66	9.05	7.85	.45s-3.1h		685	27	76	2582	77	398	46	13	57	12	500	161		20		27	0.02
11	0.93	0.959	7.33	9.36	8.53	8.87	.45s-3.1h		600	29	66	2220	77	392	78	25	78	12	506	180		23		30	0.02
12	0.926	0.961	7.33	9.28	8.79	7.43	.45s-3.1h		620	29	63	2344	77	388	69	18	57	10	484	162		18		28	0.02
13	0.786	0.8	7.17	9.77	8.6	8.51	.45s-3.1h		550	26	57	1983	77	392	65	28	42	5	494	155	126	16	44	28	0.06
14	0.809	0.836	7.32	9.53	8.47	8.36	.45s-3.1h	1	560	27	59	1880	77	388	70	30	51	6	500	155		17		27	0.07
15	0.845	0.862	7.32	9.81	8.75	8.75	.45s-3.1h		540	20	59	1872	77	392	57	24	46	5	494	148		17		26	0.05
16	0.903	0.918	7.38	9.4	8.82	8.37	.45s-3.1h	2	600	23	63	1929	77	394	67	21	56	9	500	163		20		28	0.02
17	0.895	0.929	7.34	9.48	8.86	8.91	.45s-3.1h		670	22	62	1861	77	390	72	24	61	9	488	164		15		31	0.05
18	0.988	0.97	7.34	9.08	8.75	8.66	.45s-3.1h	1	655	23	67	2019	77	400	94	17	86	15	488	194		19		36	0.07
19	0.912	0.96	7.31	8.9	9.04	8.97	.45s-3.1h		475	20	62	1851	77	398	97	16	73	17	486	150		19		25	0.01
20	1.046	1.04	7.48	9.53	9.04	8.66	.45s-3.1h	3	675	28	73	2121	77	392	89	22	67	12	474	168	131	20	36	29	0.01
21	1.037	1.049	7.37	9.41	8.78	8.89	.45s-3.1h	4	690	27	72	2121	77	388	74	22	58	8	494	156		18		27	0.07
22	0.935	0.975	7.32	9.39	8.86	8.73	.45s-3.1h		655	28	64	1900	77	386	76	23	58	8	502	162		19		28	0.03
23	0.939	0.975	7.34	9.5	8.92	8.74	.45s-3.1h		680	26	64	1940	77	394	67	23	67	10	502	169		15		32	0.09
24	0.986	1.03	7.12	9.67	8.85	8.63	.45s-3.1h		650	29	68	2314	77	384	42	15	68	13	520	193		22		34	0.1
25	1.001	0.97	7.51	9.44	8.91	8.91	.45s-3.1h	2	620	37	66	2396	77	386	47	10	58	12	546	159		20		27	0.02

CITY OF WYOMING
Monthly Consumption/Operating Report

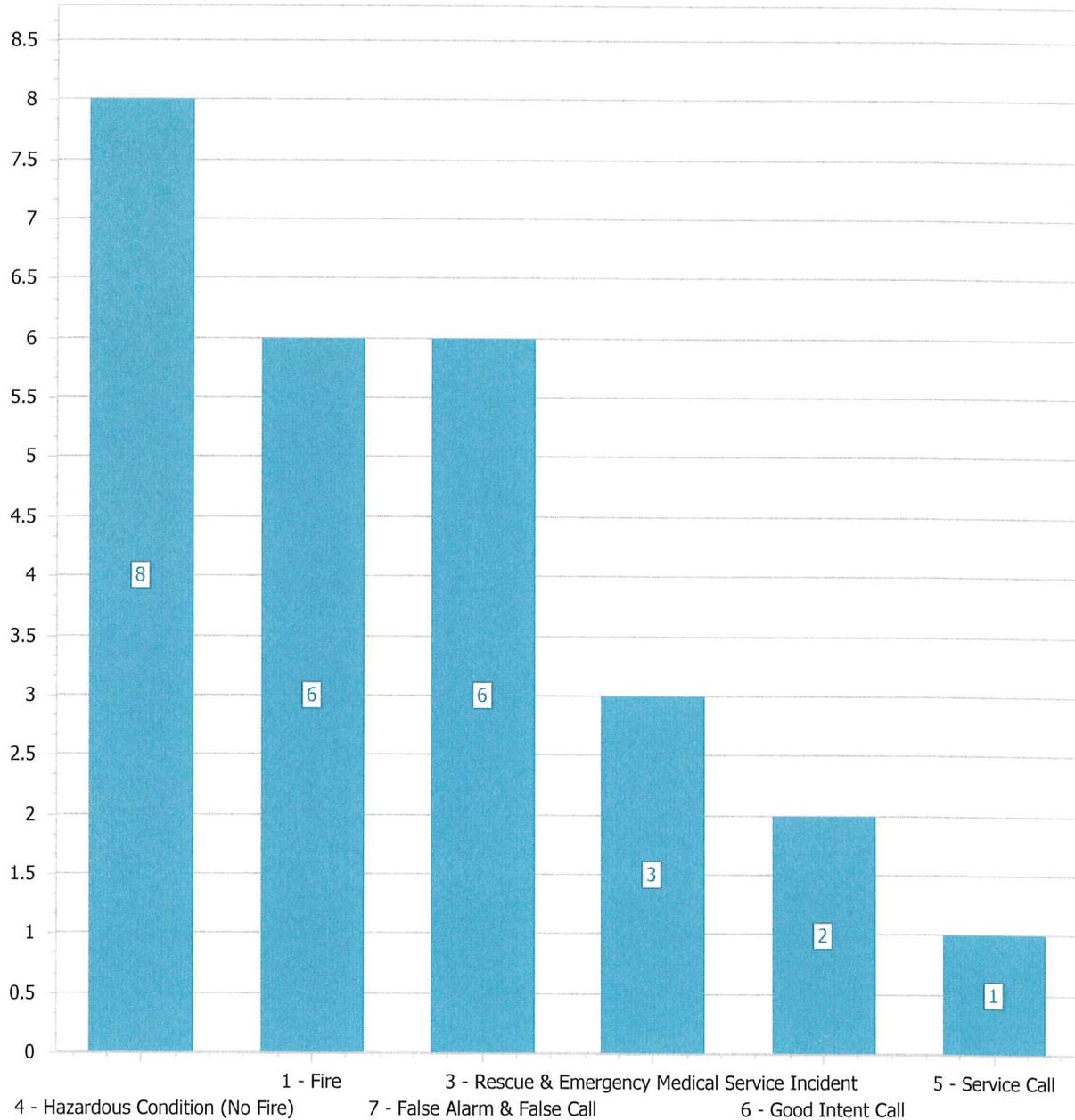
September , 2020	Influent MGD	Effluent MGD	raw pH	settled pH	EFF pH	DIS pH	Sludge Blowdown	Filters Washed	CHLORINE	FLUORIDE	ALUM	LIME	CO2	Raw T- alkalinity	Settled T- alkalinity	Settled p- alkalinity	Finished T-alkalinity	Finished P-Alkalinity	Raw T-hardness	Filtered T-hardness	Raw Ca-hardness	Filtered Ca-hardness	Raw Mg-hardness	Filtered Mg-hardness	Distribution Iron
26	0.981	1.027	7.29	9.4	8.82	8.6	.45s-3.1h		610	37	69	2329	77	388	77	28	56	12	474	154		20		25	0.02
27	0.923	0.907	7.33	9.75	8.88	8.76	.45s-3.1h	1	605	32	61	2201	77	382	71	30	48	7	490	159	126	21	43	26	0.08
28	0.765	0.802	7.21	9.54	8.81	8.61	.45s-3.1h		475	22	44	1843	77	378	75	33	60	11	480	169		22		28	0.07
29	0.738	0.74	7.41	8.91	8.35	8.54	.45s-3.1h		450	20	51	1780	77	372	94	20	48	6	486	134		13		25	0.04
30	0.708	0.753	7.37	9.19	8.75	8.9	.45s-3.1h	3	380	19	47	1727	77	390	63	18	53	9	500	162		19		28	0.03

total	27.039	27.68	220.12	285.75	264.4	260.32		11	17150	753	1866	63581	2309.67	11770	2028	695	1735	304	15068	4860	512	561	172.806949	841.544814	1.22
avg	0.9013	0.922667	7.3373	9.525	8.8133	8.6773			571.6667	25.1	62.2	2119.37	76.9889	392.33333	67.6	23.166667	57.83333	10.133333	502.26667	162	128	18.7	43.2017373	28.0514938	0.040667
max	1.046	1.064	7.51	10.09	9.1	9.06			690	37	76	2658	77	416	97	35	86	18	546	194	131	23	50.6205509	35.6518579	0.1
min	0.681	0.74	7.12	8.9	8.35	7.43			220	15	44	1727	76.6667	372	42	10	41	5	474	134	126	13	35.787778	23.3690443	0.01

	CHLORINE	FLUORIDE	ALUM	LIME	CO2	TOTAL
\$/mgd	71.0644814	11.974925	16.87329	213.9824	7.004426	320.899539
\$/mth	1921.51197	323.79	456.237	5785.871	189.3927	8676.80264

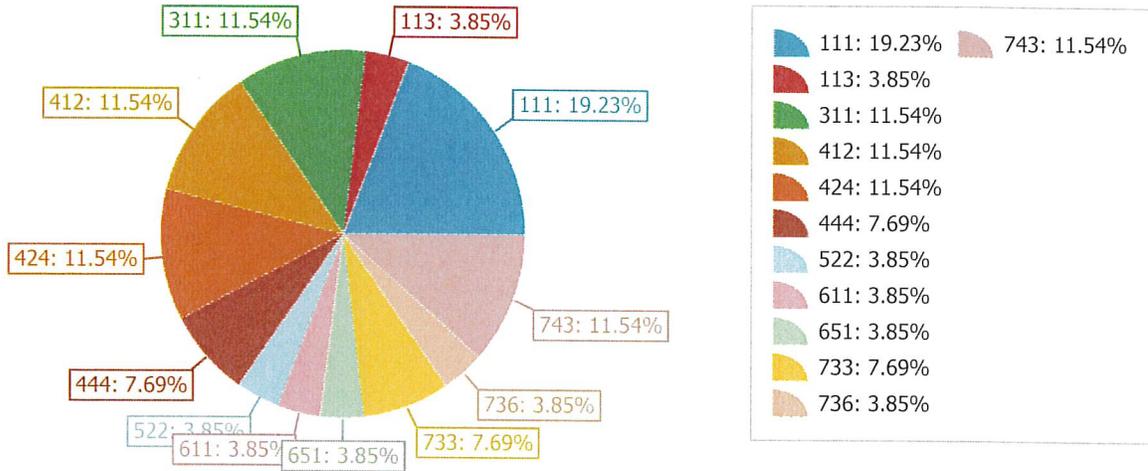


Incident Reports by Incident Type Series, Detailed





Incident Reports By Incident Type, Summary



Incident Type

Total Incidents Percent

111 - Building fire	5	19.23%
113 - Cooking fire, confined to container	1	3.85%
311 - Medical assist, assist EMS crew	3	11.54%
412 - Gas leak (natural gas or LPG)	3	11.54%
424 - Carbon monoxide incident	3	11.54%
444 - Power line down	2	7.69%
522 - Water or steam leak	1	3.85%
611 - Dispatched & canceled en route	1	3.85%
651 - Smoke scare, odor of smoke	1	3.85%
733 - Smoke detector activation due to malfunction	2	7.69%
736 - CO detector activation due to malfunction	1	3.85%
743 - Smoke detector activation, no fire - unintentional	3	11.54%

Total Number of Incidents: 26

Total Number of Incident Types: 12



Incident Reports by Action Taken, Detailed

11 - Extinguishment by fire service personnel

Incident #	Exp #	Date	Incident Type
2000228	0	09/11/2020	111 - Building fire
2000241	0	09/29/2020	111 - Building fire
2000243	0	09/30/2020	111 - Building fire

Total Incidents: 3

12 - Salvage & overhaul

Incident #	Exp #	Date	Incident Type
2000228	0	09/11/2020	111 - Building fire

Total Incidents: 1

21 - Search

Incident #	Exp #	Date	Incident Type
2000228	0	09/11/2020	111 - Building fire

Total Incidents: 1

31 - Provide first aid & check for injuries

Incident #	Exp #	Date	Incident Type
2000220	0	09/04/2020	311 - Medical assist, assist EMS crew

Total Incidents: 1

32 - Provide basic life support (BLS)

Incident #	Exp #	Date	Incident Type
2000226	0	09/08/2020	311 - Medical assist, assist EMS crew

2000232 0 09/15/2020 311 - Medical assist, assist EMS crew

Total Incidents: 2

33 - Provide advanced life support (ALS)

Incident # Exp # Date Incident Type
2000226 0 09/08/2020 311 - Medical assist, assist EMS crew

Total Incidents: 1

45 - Remove hazard

Incident # Exp # Date Incident Type
2000221 0 09/04/2020 444 - Power line down
2000224 0 09/06/2020 522 - Water or steam leak
2000228 0 09/11/2020 111 - Building fire
2000231 0 09/15/2020 412 - Gas leak (natural gas or LPG)
2000242 0 09/30/2020 424 - Carbon monoxide incident

Total Incidents: 5

51 - Ventilate

Incident # Exp # Date Incident Type
2000228 0 09/11/2020 111 - Building fire

Total Incidents: 1

57 - Provide light or electrical power

Incident # Exp # Date Incident Type
2000228 0 09/11/2020 111 - Building fire

Total Incidents: 1

73 - Provide manpower

Incident # Exp # Date Incident Type
2000225 0 09/07/2020 111 - Building fire
2000230 0 09/13/2020 113 - Cooking fire, confined to container

2000239 0 09/22/2020 111 - Building fire
2000243 0 09/30/2020 111 - Building fire

Total Incidents: 4

81 - Incident command

Incident # Exp # Date Incident Type
2000228 0 09/11/2020 111 - Building fire

Total Incidents: 1

86 - Investigate

Incident # Exp # Date Incident Type
2000218 0 09/01/2020 444 - Power line down
2000219 0 09/03/2020 424 - Carbon monoxide incident
2000221 0 09/04/2020 444 - Power line down
2000222 0 09/05/2020 743 - Smoke detector activation, no fire - unintentional
2000223 0 09/05/2020 424 - Carbon monoxide incident
2000224 0 09/06/2020 522 - Water or steam leak
2000228 0 09/11/2020 111 - Building fire
2000229 0 09/13/2020 733 - Smoke detector activation due to malfunction
2000231 0 09/15/2020 412 - Gas leak (natural gas or LPG)
2000233 0 09/17/2020 743 - Smoke detector activation, no fire - unintentional
2000234 0 09/18/2020 651 - Smoke scare, odor of smoke
2000235 0 09/20/2020 412 - Gas leak (natural gas or LPG)
2000236 0 09/21/2020 743 - Smoke detector activation, no fire - unintentional
2000237 0 09/21/2020 736 - CO detector activation due to malfunction
2000238 0 09/21/2020 733 - Smoke detector activation due to malfunction
2000240 0 09/23/2020 412 - Gas leak (natural gas or LPG)
2000242 0 09/30/2020 424 - Carbon monoxide incident

Total Incidents: 17

93 - Cancelled en route

Incident # Exp # Date Incident Type

2000227 0 09/11/2020 611 - Dispatched & canceled en route

Total Incidents: 1

Grand Total of Incidents: 39



CITY OF WYOMING
FIRE & EMS DEPARTMENT

Incident Reports by Actions Taken, Summary

Action Taken	Total Incidents
11 - Extinguishment by fire service personnel	3
12 - Salvage & overhaul	1
21 - Search	1
31 - Provide first aid & check for injuries	1
32 - Provide basic life support (BLS)	2
33 - Provide advanced life support (ALS)	1
45 - Remove hazard	5
51 - Ventilate	1
57 - Provide light or electrical power	1
73 - Provide manpower	4
81 - Incident command	1
86 - Investigate	17
93 - Cancelled en route	1
Grand Total:	39



CITY OF WYOMING
FIRE & EMS DEPARTMENT

Incident Reports by Date, Summary

Incident Date:

Incidents:

9/1/2020	1
9/3/2020	1
9/4/2020	2
9/5/2020	2
9/6/2020	1
9/7/2020	1
9/8/2020	1
9/11/2020	2
9/13/2020	2
9/15/2020	2
9/17/2020	1
9/18/2020	1
9/20/2020	1
9/21/2020	3
9/22/2020	1
9/23/2020	1
9/29/2020	1
9/30/2020	2

Grand Total of Incidents: 26

Total Count of Dates: 18

September 2020 EMS Run Reports

Total Runs for September - 68

Wyoming - 46

NPC - 3

No Transport – 7

BLS – 13

ALS – 16

Received Mutual Aid: = 2 (ALS-97 on scene, included in run total for Wyoming))

Received Mutual Aid= 5 (No Wyoming EMS units on scene)

Mutual Aid Units into Wyoming: 7 (Woodlawn: 4 /Springfield Twp. : 0 / Lockland: 3 / Reading: 0)

Medic 97 Mutual Aid Given: = 22 (M/A tx to Hospitals #13)

Elmwood Place: 1

Evendale:

Forest Park:

Glendale: 1

Lincoln Hts. 5

Lockland: 12

Mt. Healthy: 1

North College Hill:

Reading:

Springfield Twp: 2

St. Bernard:

Sharonville:

Springdale:

Woodlawn:

Cincinnati:

Hospitals Transported to: = 42

B. North: 6

CHMC: 6

CHMC Liberty: 1

Christ: 5

Good Sam: 5

Jewish: 8

Mercy FF: 2

Mercy West:

UC: 6

Veterans:

West Chester: 3



CITY OF WYOMING
COMMUNITY DEVELOPMENT DEPARTMENT

MEMO TO: Lynn Tetley, City Manager
FROM: Megan Statt Blake, Director
SUBJECT: Monthly Permit Activity
DATE: October 12, 2020

The level of building permit and zoning certificate activity for the month September 2020 was below last month, and above the average level of activity for this month for the past two years. A total of 25 building permits and zoning certificates were issued for the month.

August 2020	29
September 2019	22
September 2018	19

Building/Zoning permit activity is categorized as follows:

CATEGORY	ACTIVITY CURRENT MONTH	ACTIVITY YEAR TO DATE	
Accessory Structures	2	12	
Addendums	0	0	
Additions	1	15	
Alterations	3	20	
Decks	1	6	
Demolition	1	3	
Fences	3	23	
New Residences	0	1	
Patios	1	6	
Public Area Excavation Permits	1	6	
Repairs/Replacements	6	90	
Signs	0	2	
Site Work, Grading/Drainage	4	6	
Swimming Pools	0	3	
Temporary Signs	1	4	
Temporary Structures	1	3	
Zoning Certificates	0	3	
			Total to Date
			Same Period 2019
TOTAL	25	203	204
Residential Construction Valuation	\$484,716.84	\$4,528,685.11	\$4,710,753.07
City of Wyoming Fees	\$3,042.25	\$24,981.75	\$24,058.50
State of Ohio Surcharge	\$21.70	\$200.04	\$178.97
Special Use Permits	9	9	10
Zoning Appeals Cases	1	11	10

Minutes
Wyoming Planning Commission
September 14, 2020

The Wyoming Planning Commission met in regular session on September 14, 2020 remotely via the Zoom online video conferencing platform. Mr. Jon B. Boss called the meeting to order at 7:00 p.m. Attendance was as follows:

MEMBERS:

Jon B. Boss, Chair
Phyllis Bossin
Al Delgado
Ethan Pagliaro

STAFF:

Megan Statt Blake, Community Development Director
Tana B. Pyles, Community Development Specialist

Approval of August 3, 2020 Meeting Minutes

Ms. Bossin moved to approve the minutes as revised. Mr. Pagliaro seconded the motion. By voice vote, all voted yes, the motion carried.

Citizen Participation

No citizens participated.

Various Administrative Edits to the Codified Ordinances: Part Eleven – Planning & Zoning Code, and Part Thirteen – Building Code

Ms. Statt Blake provided the background. Staff has identified a number of items throughout the Planning & Zoning Code and Building Code which should be updated, corrected, inserted, removed, or otherwise considered for amendment. The bulk of the recommended edits are for clarity or readability, and to reflect established formatting that may exist in one part of the Zoning Code and for whatever reason was not replicated elsewhere.

The proposed amendments were presented to the Members as follows:

KEY: Red text shows language to be added. Strikethrough shows language to be removed.

PART ELEVEN – PLANNING & ZONING CODE

CHAPTER 1103. DEFINITIONS:

Add definition

1103.xx COMMUNITY DEVELOPMENT SPECIALIST.

"Community Development Specialist" is the individual appointed to the position by the City Manager to provide support to the Community Development Director.

Proposed change

1103.37 FAMILY.

"Family" means **a person or group of persons occupying a premises and living as a single housekeeping unit, but distinguished from a group occupying a boarding house, fraternity/sorority house, hotel, or other type of contractual living quarters.** ~~one or more persons related by blood, marriage or adoption, occupying a premises and living as a single housekeeping unit, and not more than two additional unrelated persons living in that same single housekeeping unit unless those additional persons are all related to each other by blood, marriage or adoption and are a part of that same single housekeeping unit; or not more than three people not related by blood, marriage, or adoption, where longstanding friendship and association would constitute a fundamental social unit.~~

~~—A miscellaneous group of people who at random happen to share a common dwelling place as a matter of economy or convenience would not be considered a family.~~

Add definition

1103.xx FRATERNITY HOUSE.

"Fraternity House" shall mean **a building used by a fraternity to provide living quarters for some or all members as well as to provide study, meeting, recreational and other facilities.**

Add definition

1103.xx GREEN ROOF.

"Green Roof" shall mean **a green roof system that is an extension of the existing roof which involves, at a minimum, high quality water-proofing, root repellent system, drainage system, filter cloth, a lightweight growing medium, and plants.**

Add definition

1103.xx SORORITY HOUSE.

"Sorority House" shall mean a building used by a sorority to provide living quarters for some or all members as well as to provide study, meeting, recreational and other facilities.

Proposed change

1103.97 YARD, FRONT.

"Front yard" means a yard extending between the side yard lot lines measured by the minimum horizontal distance between the street front property line and the main building or any projection thereof, other than steps and unenclosed porches not exceeding forty square feet in area those permitted elsewhere in this Code. Any yard abutting between a public or private street and the building line shall be considered a front yard. Yards abutting an alley that does not serve as the primary street frontage of the lot shall be considered rear yards.

Proposed change

1103.98 YARD, REAR.

"Rear yard" means a yard extending between the side lot lines measured by the minimum horizontal distance between the rear lot line and the rear of the main building or any projections other than steps, or unenclosed porches, not exceeding forty square feet in area. those permitted elsewhere in this Code. On interior and pan-handle lots the rear yard shall in all cases be at the opposite end of the lot from the front yard.

Proposed change

1103.99 YARD, SIDE.

"Side yard" means a yard between the building and the side line of the lot and extending from the front lot line to the rear lot line measured by the minimum horizontal distance between a side lot line and the side of the main building or any projection other than steps, or unenclosed porches not exceeding twenty-for [sic] square feet in area those permitted elsewhere in this Code.

CHAPTER 115. PROCEDURE FOR PLAT APPROVAL:

Proposed change

1115.09 SUBDIVISIONS FOR WHICH PLAT IS REQUIRED.

The developer shall obtain a copy of the "Procedure for Securing Approval of Plats", on file in the office of make application to the City Manager as provided hereafter, before making any physical improvements or preparing a subdivision improvement plan or plat of subdivision

Proposed change

1115.10 SUBDIVISIONS THAT MAY BE ADMINISTRATIVELY APPROVED.

...

(d) If, after considering the recommendation of the Community Development Director/~~Building Official~~, the City Manager is satisfied that such proposed division is not contrary to applicable platting, subdividing, and/or zoning regulations, the City Manager shall within seven working days after submission of such proposed division approve the same, and shall stamp the plat "Approved by Wyoming Planning Commission" provided however that the City Manager may refer any such request to the Planning Commission if in the sole reasonable opinion of the City Manager, the proposal may have an adverse impact on the surrounding neighborhood or create traffic hazards or other safety concerns. Referrals to the Planning Commission shall be in accordance with Section 1115.10(d)(1) and 1115.11 hereof.

Proposed change

1115.11 NOTICE TO PROPERTY OWNERS WITHIN 200 FEET OF PROPOSED SUBDIVISION.

In cases of referral or appeal to the Planning Commission, the City Manager shall notify the adjacent property owners, ~~identified in the area map provided by the applicant~~ as specified in Section 1115.08 (i), of the pendency of the proposed subdivision.

CHAPTER 1137. BOARD OF ZONING APPEALS:

Proposed change

1137.04 POWERS AND DUTIES.

The Board of Zoning Appeals shall have the following powers and it shall be its duty:

(a) To hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by the City Manager in the enforcement of the City's Planning **and Zoning** Code, Property Maintenance Code, ~~Zoning Code~~, or Sign Code or regulations promulgated thereunder. The Board of Zoning Appeals may reverse or affirm wholly or partly, or may modify the order, requirement, decision or determination appealed from and may make such order, requirement, decision or determination and to that end shall have all the powers of the City Manager from whom the appeal is taken.

(b) To hear and decide requests for variances as to the City's Planning **and Zoning** Code, Property Maintenance Code, ~~Zoning Code~~, or Sign Code or regulations promulgated thereunder provided all of the following items have been addressed:

- (1) That such variance is necessary for the preservation and enjoyment of a substantial property right of the applicant possessed by owners of other properties in the same area;
- (2) That exceptional or extraordinary circumstances or conditions apply to the subject property that do not apply generally to other properties in the same area;
- (3) That the essential character of the neighborhood would not substantially be altered;
- (4) That adjoining properties would not suffer a substantial detriment as a result of the variance;
- (5) That the variance would not adversely affect the delivery of governmental services, (e.g. water, sewer, garbage, police protection, fire protection);
- (6) That the special circumstances or conditions do not result from any action of the property owner or any of the property owner's predecessors in title;
- (7) That the property owner's request for a variance cannot feasibly be obviated through some method other than a variance; and
- (8) That the spirit and intent behind the zoning requirement affecting the area would be observed and substantial justice done by granting the variance.

~~(c) To permit the extension of a zoning district where the boundary line of a district divides a lot held in a single ownership on June 24, 1946.~~

~~(c)~~(d) To permit the erection or use of a building or the use of a premises for public utility purposes where the Board finds such public utility to be reasonably necessary for the public convenience or welfare and where such use contains conditions governing design, construction or operation so as to adequately safeguard the health, safety, and welfare of the occupants of adjoining and surrounding property.

(d) To hear and decide requests for variances Section 505.18 of the Code, related to the keeping of bees.

(e) Nothing contained herein shall permit the Board of Zoning Appeals to grant variances to any State law or administrative regulation promulgated thereunder or permit the Board to grant variances as to uses not otherwise permitted within a zoning district.

CHAPTER 1139. ARCHITECTURAL REVIEW BOARD:

Proposed change

1139.05 PURPOSE.

The purpose of the Architectural Review Board is to act as an advisory Board to the Planning Commission on the following matters and considerations before any final decision by the Planning Commission on any matter properly before it under the provisions of Parts Eleven and Thirteen of the Codified Ordinances, ~~and/or under~~ **including** the provisions of the Historic Preservation Code or the Environmental Quality Code, when adopted, **and as follows:**

(a) Adopt specific standards of development for each ~~urban renewal district or~~ environmental quality district. The Board's adopted standards for development with a given district shall be submitted for approval to the Planning Commission and once approved by the Planning Commission to City Council for approval. The Board's adopted development standards shall include both mandatory as well as optional standards of development. Each optional standard shall, wherever possible, include appropriate incentives to persuade developers to comply with optional standards.

~~(b)~~ **(a)** To review the architectural or design features of new buildings, additions to existing buildings, exterior alterations of existing buildings, fences, walls and other accessory structures, signs, non-building installations such as walkways, driveways, parking area, appurtenances and the like, and landscaping.

~~(c)~~ **(b)** To consider the effect on ~~and the protection of the property on which buildings are constructed or altered.~~ **that a development may have on the character of the community.**

~~(d)~~ **(c)** To consider the effect on ~~and the maintenance of the high character of community development~~ **that a development may have on the architectural quality of the community.**

~~(e)~~ **(d)** To consider the effect on and the protection of real estate within the City from impairment or destruction of value, by regulating, according to architectural principles, the design, use of materials, finished grade lines and orientation of all new buildings, hereafter erected, and the moving, alteration, improvement, repair, adding to or razing in whole or in part of all existing buildings.

~~(f)~~ **(e)** Such other duties as shall be assigned to them from time to time by the Planning Commission, **City Manager, or City Council.**

The Board shall make its findings and recommendations on all these considerations to the Planning Commission in a written report. If the Commission rejects such findings, the reasons for such rejection shall be specifically stated in the Commission's report to City Council.

CHAPTER 1147. DISTRICT BOUNDARIES:

Proposed change – This language is incompatible with the 'one main building on one lot' requirement of §1145.05.

~~1147.04 USING LOTS FOR SECOND USE.~~

~~—Where a lot, in an other than single-family zone, is so used as to leave space in the rear or on the side for a second use, and the space so left abuts a higher zoning classification, the space so left shall be considered as subject to the requirements of the higher zone.~~

CHAPTERS 1151, 1153, 1155, and 1158. HEIGHT REGULATIONS:

Proposed change

1151.03 HEIGHT REGULATIONS.

Unless provided elsewhere in this Code, no building shall exceed two and one-half stories~~±~~ *(strike asterisk)* or thirty-five feet in height in a residential zoning district except as follows. Single-family dwellings may be increased in height by not more than ten feet when the side and rear yards are increased over the minimum yard requirements of the district in which they are located by one foot for each foot of additional height or portion thereof. No dwelling shall exceed three stories in height. *See Additional Height and Area Standards in Chapter 1183.*

Proposed change

1153.03 HEIGHT REGULATIONS.

The height regulations shall be the same as ~~Section 1151.03~~, *those of the AAAA Single-Family Residence District.*

Proposed change

1155.03 HEIGHT REGULATIONS.

The height regulations are the same as those in the ~~AAA and AA Single-Family Residence Districts~~, *of the AAAA Single-Family Residence District.*

Proposed change

1159.04 HEIGHT REGULATIONS.

The height regulations are the same as those in the ~~A Single-Family Residence District~~, *of the AAAA Single-Family Residence District.*

CHAPTER 1155. A SINGLE-FAMILY RESIDENCE DISTRICT:

Proposed change – Correct section reference

CROSS REFERENCES

Group homes - see Ohio R.C. 5123.18

Accessory buildings in rear yards - see P. & Z. ~~1183.05~~ **1183.06**

CHAPTER 1163. C-1 FOUR-FAMILY RESIDENCE DISTRICT:

Proposed change

1163.02 USE REGULATIONS.

A building or premises shall be used only for the following purposes:

- (a) Any use permitted in the B Two-Family Residence District.
- (b) ~~Dwellings~~ **Buildings** containing not more than four ~~families~~ **dwelling units**.
- (c) Condominiums.

Proposed change

1163.04 HEIGHT REGULATIONS.

The height regulations shall be the same as those of the ~~AAA and AA~~ **AAAA** Single-Family Residence Districts.

Proposed change

1165.02 USE REGULATIONS.

A building or premises shall be used only for the following purposes:

- (a) Any use permitted in the C-1 District.
- (b) Multi-family dwellings, no one building of which may contain more than six dwelling units.
- (c) ~~Condominiums.~~

CHAPTER 1179. SPECIAL USES:

Proposed change

1179.01 USES BY SPECIAL PERMIT.

City Council may, by special permit after review pursuant to Chapter 1133 and subject to such protective restrictions that it deems necessary, authorize the location of any of the following buildings or uses in any district from which they are prohibited by this Zoning Code and as provided herein:

- (a) Any public building erected and used by any department of the City, County, State or Federal government.
- (b) Nursing homes as defined in Ohio R.C. 3721.01(A)(6); homes for the aging as defined in Ohio R.C. 3721.01(A)(8); and residential care facilities as defined in Ohio R.C. 3721.01(A)(7) or as such Ohio Revised Code sections are amended shall only be permitted in C-1, C-2, C-3, and E Zoning Districts; provided, however, that such buildings shall not be located or constructed on any parcel less than two acres and shall not occupy over twenty percent (20%) of the total area of such parcel; provided

that every parcel occupied by such use shall contain a parcel area of not less than 2,000 square feet per resident; and provided further, that the buildings shall be set back from all yard lines a distance of not less than the minimum setback for the district in which the building is located plus one foot for each foot of building height.

(c) Libraries, museums, institutions that promote cultural activities or events, religious institutions, community buildings and recreation fields.

(d) Clubs, societies, foundations, associations, and other organizations not operated for profit.

(e) Public schools and other schools having a curriculum the same as ordinarily provided in public schools.

(f) Nursery schools, ~~and~~ child day care centers, ~~and~~ **adult day care centers** licensed pursuant to Chapter 1187 of the Codified Ordinances.

(g) Temporary outdoor dining facilities pursuant to Chapter 1188.

(h) Bed and Breakfast Establishments pursuant to Chapter 1197 of the Codified Ordinances.

(i) ~~Adult Day Care Facilities licensed in accordance with Chapter 1187 of the Codified Ordinances.~~ **Group homes licensed pursuant to Chapter 1185 of the Codified Ordinances.**

1179.02 PROCEDURE FOR SPECIAL PERMIT.

Before approving any special use or permit for any of the uses or buildings in Section 1179.01, an application shall be submitted to the City Manager and processed in accordance with the applicable provisions of Chapter 1133 (Development Plans), and/or Chapter 1197 (Bed and Breakfast Requirements), and/or Chapter 1179~~87~~, (Nursery School and Day Care Operations), ~~and/or Chapter 1185~~, as required. No action shall be taken upon any application for a proposed building or use referred to in Section 1179.01 until and unless the requirements of Chapter 1133 and all other applicable provisions of the Codified Ordinances of the City of Wyoming have been complied with unless specifically waived by City Council, except that nursery schools, ~~and~~ child day care centers, ~~and~~ **adult day care centers** seeking renewal of their permit shall not be required to comply annually with Chapter 1133.

CHAPTER 1183. ADDITIONAL HEIGHT AND AREA STANDARDS:

Proposed change

1183.06 ACCESSORY BUILDINGS.

(e) Any accessory building or structure that is constructed within five feet of a residence or that is attached to a residence with a roof or wall structure shall be considered to be a continuation of the residence and subject to the setback requirements thereof.

(f) Accessory buildings under 200 square feet (outside dimension) which do not require Building Code review under the Residential Code of Ohio shall be fixed to the ground with appropriate anchors.

(f g) Supplemental furnaces and other buildings, enclosures, devices, or appliances intended to provide a heat or energy source to a building through the burning of solid fuel or other means that creates smoke, noise, or other condition that may be observed from the premises of others are not permitted. This section shall not apply to outdoor grills or fireplaces that are not used for home heating or energy purposes.

Proposed change – Move solar regulation to its own section for ease of navigation

1183.09 PERMITTED STRUCTURES AND PROJECTIONS, FRONT YARDS.

...

~~—(7)— Photovoltaic and other types of Solar Panels and Solar Panel Arrays that have similar physical characteristics may be installed on the roof planes of homes and residential accessory structures provided they:~~

~~— A. Are not installed on homes or accessory structures that are located within any Historic District or on any home or accessory structure that is located outside of any Historic District when the property is individually recognized as being Historically Significant, when such Solar Panel or Solar Panel Array is visible from the public way in front of the home except as otherwise provided in Section 1183.09 (a)(7)A.1.~~

~~— 1. Owners of properties that are located within any Historic District or of properties that are located outside of the District that are individually designated as Historic Properties, may propose systems that are marginally visible from the Public Way in front of the property on which they are installed. In these cases, the applications shall be referred to the Historic Preservation Commission ("HPC") and Architectural Review Board ("ARB") for review and approval, which shall jointly consider the application. Approval may be granted if the HPC/ARB determine that the proposed installation does not have a significant impact on the character or visual quality that convey the property's cultural significance and that the installation will not be a prominent element that detracts from the character-defining features of the building or landscape. Approval or denial by the HPC/ARB may be in part or in its entirety, based on examples cited by the Technical Preservation Services division of the National Park Service in its technical bulletin~~

~~ITS 54 and other examples cited by the National Park Service. In all cases where an application is referred to the HPC and ARB, the neighbors within 200' of the property on which the Solar Panel installation is proposed shall be notified of the meeting by regular U. S. Postal Service a minimum of 20 days in advance of the meeting. The failure of delivery of notice to the owners of parcels entitled to notice shall not render action taken by the HPC/ARB void or voidable.~~

~~— B. Are installed on pitched roofs in such a manner so as to not project more than 6" above the plane of the roof and do not project above the ridge line of the section of the roof to which they are mounted except as otherwise provided in Section 1183.09 (a) (7)C.~~

~~— C. Are installed at not greater than a 37° angle from horizontal on flat roofs provided that the top of the lower edge of the panels does not project more than 6" above the surface of the roof and provided further that the top of the upper edge of the panels or arrays does not project more than 24" above the roof plane to which they are mounted.~~

~~— D. Are constructed of frames and other components that are made of anodized aluminum or other non-ferrous metal and surfaced with a powder coating in a color that blends with the underlying roof covering when such frames and components are visible from the public way in front of the home.~~

~~— E. Are constructed with glass that is manufactured or treated in a manner to minimize glare.~~

~~— F. Comply with the applicable provisions of the National Electric Code and other laws, rules, and regulations governing their installations.~~

~~— G. Are maintained in proper working order, in good repair, and removed within 90 days of the cessation of their operation.~~

~~— H. Comply with the foregoing regulations unless such Solar Energy System was installed prior to the adoption of this subsection. Any upgrades, modifications, or changes to an existing System that significantly alter the size or placement of the System must comply with the requirements of this Chapter.~~

Proposed change - Update fence regulations for clearer language; Move solar regulation to its own section for ease of navigation

1183.10 PERMITTED BUILDINGS, STRUCTURES, AND PROJECTIONS, SIDE AND REAR YARDS.

...

- (6) Fences not exceeding six feet in height **located in side and rear yards.**
 - A. No fence shall exceed six feet in height measured from grade to the top of fence.**

~~B. Any fence erected after the passage of this ordinance~~ **Fences** shall be constructed so that **with** the finished side of the fence **faces** towards the adjacent property or **abutting** right-of-way ~~abutting the lot on which the fence is to be located.~~ For purposes of this Section, the finished side shall mean the side that conceals the exposed framework or horizontal, vertical, or diagonal support features of the fence.

~~AC. No fence erected on a corner lot shall be placed any closer to the front property line than the more restrictive of the front yard setback of the main structure on the lot, or the average front yard setback of the main structure on the lot on which the proposed fence is to be located and the home on the lot adjacent~~ **lot** to the lot on which the proposed fence will be constructed on the same street frontage, **whichever is more restrictive.**

C. Other than approved, low voltage, underground fences, no fence shall be charged with electrical current.

D. Fences around approved outdoor storage areas on commercial and other properties not used for residential purposes, may contain a maximum of three strands of barbed wire on top of a fence. ~~provided that the~~ **The** minimum height above grade of the lowest strand of barbed wire shall ~~not be less than~~ **be at least** seventy-two inches and the maximum height above grade of the highest strand of barbed wire shall not exceed eighty-four inches.

(7) Alternative energy sources and equipment provided that any such alternative energy source and equipment complies with the height, setback, and other provisions of Title 11. **Refer to Section 1183.17 for photovoltaic and other types of solar panels and solar panel arrays.**

~~—(8) Photovoltaic and other types of Solar Panels and Solar Panel Arrays that have similar physical characteristics may be installed on the side and rear exterior walls of homes and the exterior walls of residential accessory structures provided they:~~

~~— A. Are not installed on homes or accessory structures that are located within any Historic District or on any home or accessory structure that is located outside of any Historic District when the property is individually recognized as being Historically Significant, when such Solar Panel or Solar Panel Array is visible from the public way in front of the home.~~

~~— B. Are installed in such a manner so as to not project more than 6" beyond the wall surface or above the top of the wall to which they are mounted.~~

~~— C. Are made of anodized aluminum or other non-ferris metal and surfaced with a powder coating in a color that blends with the color of the surface to which they are mounted.~~

~~— D. Are constructed with glass that is manufactured or treated in a manner to minimize glare.~~

~~— E. Comply with the applicable provisions of the National Electric Code and other laws, rules, and regulations governing their installations.~~

~~— F. Are maintained in proper working order, in good repair, and removed within 90 days of the cessation of their operation.~~

~~— G. Comply with the foregoing regulations unless such Solar Energy System was installed prior to the adoption of this subsection. Any upgrades, modifications, or changes to an existing System that significantly alter the size or placement of the System must comply with the requirements of this Chapter.~~

~~— (9) Freestanding Photovoltaic and other types of Solar Panels and Solar Panel Arrays that have similar physical characteristics may be installed in the side and rear yards of properties within the community provided they:~~

~~— A. Do not exceed 20' in height at any point.~~

~~— B. Are placed a minimum of 5' from the side and rear property lines.~~

~~— C. Are placed to the rear of the rear building line of the home.~~

~~— D. Are not visible from the public way in front of the home when they are placed on any property that is located in any Historic District or on any home that is located outside of any Historic District when the property is individually recognized as being Historically Significant.~~

~~— E. Are made of anodized aluminum or other non-ferris metal and surfaced with a powder coating in a solid color that blends with the surroundings.~~

~~— F. Are constructed with glass that is manufactured or treated in a manner to minimize glare.~~

~~— G. Comply with the applicable provisions of the National Electric Code and other laws, rules, and regulations governing their installations.~~

~~— H. Are maintained in proper working order, in good repair, and removed within 90 days of the cessation of their operation.~~

~~— I. Comply with the foregoing regulations unless such Solar Energy System was installed prior to the adoption of this subsection. Any upgrades, modifications, or changes to an existing System that significantly alter the size or placement of the System must comply with the requirements hereof.~~

(8) Rain barrels and mechanical condensing and heating units.

(109) Temporary storage containers typically associated with moving or the temporary storage of household goods may be placed on an approved paved surface in a side or rear yard for a period not to exceed ninety days in a one year period when an individual is moving into or out of a residence or during periods of construction when the owner of such property has obtained any necessary building permits or when performing construction activities for which no permit is required.

(140) Swimming pools, hot tubs, tennis courts, paddle tennis courts or other large recreational structures, provided they are located not closer than ten feet to the rear or side yard lines.

(121) Play houses, tree houses, swing-sets, and other play equipment, structures or buildings.

(132) Clothes lines provided that they are located to the rear of the rear building line and are not visible from the public way.

(1413) Green Roofs provided they are not visible from the public way.

(1514) Storage in accordance with Section 1357.02(e).

Proposed change - This section does not currently exist. The regulations were moved from Section 1183.09 and 1183.10 and minor edits were made for ease of application.

1183.17 PHOTOVOLTAIC AND OTHER TYPES OF SOLAR PANELS AND SOLAR PANEL ARRAYS

(a) Photovoltaic and other types of Solar Panels and Solar Panel Arrays that have similar physical characteristics may be installed on the roof planes of buildings, including homes and residential accessory structures, provided they:

1. Are not installed on buildings that are located within any Historic District or on any building that is located outside of any Historic District when the property is individually recognized as being Historically Significant, when such Solar Panel or Solar Panel Array is visible from the public way in front of the building except as otherwise provided below.

- A. Owners of properties that are located within any Historic District or of properties that are located outside of the District that are individually designated as Historic Properties, may propose systems that are marginally visible from the Public Way in front of the property on which they are installed. In these cases, the applications shall be referred to the Historic Preservation Commission ("HPC") and Architectural Review Board ("ARB") for review and approval, which shall jointly consider the application. Approval may be granted if the HPC/ARB determine that the proposed installation does not have a significant impact on the character or visual quality that convey the property's cultural significance and that the installation will not be a prominent element that detracts from the character-defining features of the building or landscape. Approval or denial by the HPC/ARB may be in part or in its entirety, based on examples cited by the Technical Preservation Services division of the National Park Service in its technical bulletin ITS 52 and other examples cited by the National Park Service. In all cases where an application is referred to the HPC and ARB, the neighbors within 200' of the property on which the Solar Panel installation is proposed shall be notified of

the meeting by regular U. S. Postal Service a minimum of 20 days in advance of the meeting. The failure of delivery of notice to the owners of parcels entitled to notice shall not render action taken by the HPC/ARB void or voidable.

2. Are installed on pitched roofs in such a manner so as to not project more than 6" above the plane of the roof and do not project above the ridge line of the section of the roof to which they are mounted except as otherwise provided in subsection 3, below.

3. Are installed at not greater than a 37° angle from horizontal on flat roofs provided that the top of the lower edge of the panels does not project more than 6" above the surface of the roof and provided further that the top of the upper edge of the panels or arrays does not project more than 24" above the roof plane to which they are mounted.

4. Are constructed of frames and other components that are made of anodized aluminum or other non-ferrous metal and surfaced with a powder coating in a color that blends with the underlying roof covering when such frames and components are visible from the public way in front of the home.

5. Are constructed with glass or similar material that is manufactured or treated in a manner to minimize glare.

6. Comply with the applicable provisions of the National Electric Code and other laws, rules, and regulations governing their installations.

7. Are maintained in proper working order, in good repair, and removed within 90 days of the cessation of their operation.

8. Comply with the foregoing regulations unless such Solar Energy System was installed prior to the adoption of this subsection. Any upgrades, modifications, or changes to an existing System that significantly alter the size or placement of the System must comply with the requirements of this Chapter.

(b) Photovoltaic and other types of Solar Panels and Solar Panel Arrays that have similar physical characteristics may be installed on the side and rear exterior walls of buildings provided they comply with the applicable provisions of Section 1183.17(a), and provided they:

1. Are installed in such a manner so as to not project more than 6" beyond the wall surface or above the top of the wall to which they are mounted.

(c) Freestanding Photovoltaic and other types of Solar Panels and Solar Panel Arrays that have similar physical characteristics may be installed in the side and rear yards of properties within the community provided they comply with the applicable provisions of Section 1183.17(a), and provided they:

1. Do not exceed 20' in height at any point.
2. Are placed a minimum of 5' from the side and rear property lines.
3. Are placed to the rear of the rear building line of the home.
4. Are not visible from the public way in front of the home when they are placed on any property that is located in any Historic District or on any home that is located outside of any Historic District when the property is individually recognized as being Historically Significant.

CHAPTER 1187. NURSERY SCHOOLS, CHILD DAY CARE CENTERS, AND ADULT DAY CARE CENTERS:

Proposed change

1187.01 REQUIREMENTS.

Nursery schools, ~~and~~ child day care centers, ~~and adult day care centers~~ shall be permitted within the City of Wyoming, provided that, in addition to meeting the requirements of Chapter 1133, the following requirements are satisfied. ~~For in-home day care centers (Type A or B), refer to the State of Ohio Board of Building Standards requirements.~~

CHAPTER 1189. RESIDENTIAL BASED BUSINESS:

Proposed change

1189.02 REGULATIONS.

...

(d) Not change the residential appearance of the building or premises or provide any visible evidence of the business use from off of the premises except for the installation of a sign in conformance with the provisions of Section 1331.03(j)(2) of the City of Wyoming Sign Code.

CHAPTER 1191. URBAN RENEWAL:

Proposed change - Remove the entire Chapter 1191 due to obsolescence

~~CHAPTER 1191~~

~~Urban Renewal~~

APPENDIX A. SCHEDULE OF USES AND REQUIREMENTS:

Proposed change - Incorrect reference

References to 'Home Occupations' changed to 'Residential Based Business' throughout.

Proposed change - No longer applies

1. Public buildings sixty (60) feet and churches and temples seventy-five (75) feet.
2. ~~Existing lots under minimum area may be used for single-family dwellings.~~
3. Average width of not less than one-half average depth required generally except as otherwise provided.

PART THIRTEEN - BUILDING CODE

CHAPTER 1319

Proposed change – remove '2013' from index and chapter titles

2013 Residential Code of Ohio

CHAPTER 1336. HISTORIC DISTRICTS AND PROPERTIES; ALTERATION AND DEMOLITION GUIDELINES:

Proposed change

1336.03 ALTERATION/DEMOLITION PERMIT REQUIRED; APPLICATION.

(a) ...

- (9) **An existing and proposed site plan, existing and proposed floor plans, and** exterior elevations of any Proposed Replacement Construction that is intended to replace all or any part of the Altered or Demolished structure showing sufficient detail to demonstrate conformity with the Design Guidelines established by the Historic Preservation Commission and Architectural Review Board.

...

- (d) The City Manager shall notify all owners of property within 200 feet of the property to be Altered or Demolished, advising such property owners of the application for Alteration/Demolition and the dates of **both the Historic Preservation Commission and Architectural Review Board review meeting and** the public hearing **before Council.**

CHAPTER 1357. INTERNATIONAL PROPERTY MAINTENANCE CODE

Proposed change – Update to 2018 IPMC

Chap. [1357](#). 2012 International Property Maintenance Code.

1357.01 ADOPTION.

Council hereby adopts the **most current edition of the** 2012 International Property Maintenance Code for all properties, buildings and other structures in the City of Wyoming.

Proposed change

1357.02 AMENDMENTS.

...

(3) No person shall keep, maintain, or store any items in the side or rear yard, as defined in Chapter 1103 of the Codified Ordinances of the City of Wyoming, other than those items specifically enumerated in section 302.1.1 2 hereof, those items that were manufactured for outdoor use and storage, or indoor/outdoor use and storage, including, but not limited to, grills, barbeques, fire pits, outdoor lawn furniture and accessories, swimming pool equipment, landscape containers, firewood, dog houses, decorative outdoor benches, children's toys and play sets, compost and brush piles in accordance with Chapter 955 of the Codified Ordinances, motor vehicles, boats, recreational vehicles, and trailers in accordance with Sections 351.18 and 351.19 of the Codified Ordinances, temporary storage containers in accordance with Section 1183.10 ~~(a) (9)~~ of the Codified Ordinances.

[END OF DOCUMENT REVIEW]

Ms. Bossin moved to approve the suggested changes and recommend them to City Council for adoption. Mr. Delgado seconded the motion. By roll call vote, 4-0, all voted yes, the motion carried.

Ms. Statt Blake commented that in addition to the administrative edits just reviewed, staff wanted to discuss the subject of retaining walls. Retaining walls are not clearly regulated from a zoning standpoint but rather this type of work is done through the issuance of a Zoning Certificate when a retaining wall is four feet or less in height to ensure that it does not encroach into a neighboring property and does not require a guardrail or fence. Retaining walls over four feet in height require a full building permit, though there is no zoning guidance on how tall they can be or where on a property they can be constructed, and Ms. Statt Blake feels that should be addressed. Draft regulations were reviewed. These could be added to the administrative edits or could be discussed further at a future meeting date. If an applicant does not meet the basic provisions of the Code, they could ask for a hearing before the Board of Zoning Appeals.

The proposed regulations would identify walls and retaining walls in the Zoning Code to allow them up to four feet in height; and then once they need to exceed four feet the recommendation would be to create a tiered wall installation so that one does not build a 10' high retaining wall against a neighboring property.

Currently there is no height or setback limit to walls and retaining walls, nor a distinction between walls in front yards versus side or rear yards.

Additionally, a design element provision could be helpful in the proposed Code indicating that if any portion of a retaining wall is visible from the public street that it has a masonry type facing such as brick, stone, or other decorative finish.

Lastly, walls and retaining walls should be setback a minimum of five feet from the property lines, in keeping with the minimum setback for accessory structures, and direction would be provided if a proposed retaining wall will have a fence installed on top.

These are fairly standard recommendations that could be adopted, and if in the future additional restrictions are needed the Code could be updated. Ms. Statt Blake added that the City Solicitor will also review the draft language. The proposed changes to the Code would go before City Council at their October meeting.

Ms. Bossin moved to incorporate the proposed regulations for walls and retaining walls into the other changes that were recommended this evening pending review by the City Solicitor. Mr. Pagliaro seconded the motion. By voice vote, all voted yes, the motion carried.

Miscellaneous

Short-term Residential Rental Legislation

Draft legislation prohibiting short-term residential rentals was recently presented to the Law Committee and they would like to discuss the topic with the Committee of the Whole. The intent of the meeting is to better understand what the current bed and breakfast legislation encompasses and what short-term residential rentals are, in order to have City Council decide whether or not to explicitly prohibit short-term residential rentals. At last month's meeting, the Commission unanimously recommended against adopting legislation to allow for these. Staff then proposed legislation defining what they are and prohibiting them.

Items of Interest for the Promote Wyoming Commission

No items are needed to send to Promote Wyoming Commission. Mr. Pagliaro stated that he had a conversation with someone regarding the food truck ordinance and he referred them to speak with staff.

Excusal of Absent Members

Ms. Bossin moved to excuse Mr. Johnson. Mr. Pagliaro seconded the motion. By voice vote, all voted yes, the motion carried. Mr. Johnson was excused.

Adjourn

Ms. Bossin moved to adjourn the meeting. Mr. Pagliaro seconded the motion. By voice vote, all voted yes, the motion carried. The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Debby Martin, Executive Assistant

Jon B. Boss, Chairman

DRAFT

MINUTES
Board of Zoning Appeals
September 8, 2020

The Wyoming Board of Zoning Appeals met on September 8, 2020 at 6:00 p.m. in the City Council Chambers. Attendance was as follows:

MEMBERS:

Charlie Jahnigen, Chair
Lynn Bueckman
Jennifer Eismeier
Bob Kerns
Jeff LeRoy

STAFF:

Megan Statt Blake, Community Development Director

Approval of July 14, 2020 Meeting Minutes:

Ms. Eismeier moved to approve the minutes of the July 14, 2020 meeting as written. Mr. Kerns seconded the motion. By voice vote, all voted yes, the motion carried.

25 Elm Avenue, Case #11-20, Side Yard Setback

Ms. Statt Blake provided the background for the case. Mr. Bob Voigt, of Neal's Design-Remodel, is requesting a variance on behalf of Marilyn and Karl Technow, the owners of the property located at 25 Elm Avenue. The proposal is to construct a second story addition over an existing one-story single car garage. The single car garage is located on the south side of the home.

As indicated on the site plan, the existing side yard setback from the neighboring property at 15 Elm Avenue is 7.17 feet, which is legally nonconforming. The required minimum setback is 10 feet for one-story structures. When adding a second story over the existing single car garage, a 15' setback is required for the second story portion of the house. The proposed addition will be placed on top of the existing garage and would not be placed any closer to the side property line than the existing exterior wall of the garage.

Mr. Kearns asked if the home was constructed prior to the 15' side yard setback requirement included in the Zoning Code. Ms. Statt Blake stated that it was built in 1955, prior to this requirement and in zoning terms, it is commonly referred to as legally non-conforming.

Mr. Bueckman asked Mr. Voight to review each question in the variance application and address each area of the Code for the Members.

Mr. Voight commented that when viewing the house from the street, one can see that the massing of the homes on either side is rather large compared to the applicant's home. He explained that the homeowners were wishing for additional square footage but were not interested in moving away from the neighborhood they have called home for many years.

Several different options were considered and regardless of where an addition was placed on the home, a variance would be necessary. An additional option that was considered was to purchase land from a neighbor but this was not a viable option. Lastly, Mr. Voight suggested the Technows improve the front elevation and add curb appeal by constructing the proposed addition over the existing garage. As part of that proposal, the front porch roof line could be raised to be more visually appealing.

Mr. Voight stated that he and the homeowners have designed the addition to blend with the existing home's architectural character. The design considered the essential character of the surrounding neighborhood in terms of materials, details, colors, style, and aesthetics, thus avoiding any detrimental effect and preserving the character of the community.

The proposed work will be done in an orderly manner with cleanup occurring every day to leave a clean and presentable site. Any hazardous materials will be disposed of per federal, state, and local regulations.

Any adverse effects on fire, police, or other public services will be minimized so that the scope of work and construction process will not endanger the public health, safety, comfort, and general welfare or affect the delivery of governmental services.

The new renovation provides an economic benefit to the community by raising the value of the home and creating jobs. Adjoining properties will benefit specifically from the enhanced curb appeal. The work will be done in a timely manner with an estimated duration of construction of approximately four months starting in the fall.

Mr. Voight added that this specific design and its required variance is the only feasible way to meet the homeowners' needs while observing the spirit and intent behind the zoning requirements.

The proposed renovation requires no change to the home's existing footprint while the second-floor addition enables the home to project a more balanced and aesthetically pleasing facade. All new drainage will tie to the existing system and thereby eliminate any potential water run-off issues for the neighbors.

Mr. Bueckman commented that the Code asks if there are any exceptional or extraordinary circumstances or conditions that do not generally apply to the other properties in the same

area. It's his understanding that the condition that applies to this property is that it is built out. The proposed addition and facade improvements would enhance the applicant's property, in keeping with the neighboring properties. Mr. Voight confirmed that Mr. Bueckman's comments are correct.

Mr. Bueckman added that the Code stipulates that the spirit and intent behind the zoning requirements be maintained. He commented that the spirit and intent of the required 15' side yard setback is so that the neighbor doesn't have a living space directly next to their property. Mr. Voight concurred and highlighted that the abutting neighbor's driveway and the Technows driveways are adjacent to each other. This provides an adequate amount of space between the two homes.

Mr. Kearns asked Ms. Statt Blake if any of the adjoining property owners contacted the City with comments. Ms. Statt Blake stated that she has not received any feedback.

Ms. Eismeier inquired whether the Technows have spoken to their neighbors to the south, who would likely be the most affected neighbor of the proposed addition. Mrs. Technow indicated that she has, and the neighbor expressed the proposal does not bother her and that she is not unhappy with the proposed addition.

Mr. Kearns moved to approve the request for variance as submitted. Mr. LeRoy seconded the motion. By roll call vote, 4-0, all voted yes, the motion carried.

18 Wyoming Avenue, Case #12-20, Side Yard Setback, Driveway Design & Layout

Mr. Jahnigen noted that this item has been removed from the agenda. Ms. Statt Blake stated that the homeowners have decided to put this project on hold at this time.

Miscellaneous

Mr. Bueckman commented that in a past meeting discussion was held regarding the duties and responsibilities for this group. He commented that the BZA guide for an appeal/variance request covers the items the applicants are to address from Section 1137.04 of the Zoning Code, and he questioned if there could be a checklist or some other method to track whether applicants have addressed them. Ms. Statt Blake commented that the requirements are listed in the application and applicants are advised to answer them. The Board receives many varieties of submittals and the applicant can submit what they choose. However, it is the Board's right to say that a submittal is insufficiently detailed or it can ask that particular details be spelled out over the course of the meeting.

Mr. Jahnigen asked if the application can be shared with the Members to see what the applicant receives, how the eight points are laid out, and if they could be bolded or noted in some way to ensure that applicants respond to the questions.

Ms. Statt Blake answered that she will email the application to the Members and noted that it is on the City's website as well. There are some applicants that submit a lot of information and try to go point by point. She stated that when people ask for feedback or about the application process, a fair amount of guidance is provided, not only in the written guide but through staff interaction. She encourages applicants to lay out their application letter the way the guide is laid out but it becomes the burden of the Board to ensure that an applicant sufficiently addressed the requirement of Section 1137.04. The Board's deliberation on a given case is part of the record and should capture those eight requirements have been addressed.

Mr. Kearns commented that he believes guidance is already captured in the BZA guide for applicants. If someone has an issue with a decision, they can read through the minutes which are public record and see that a precedent has not been set. The Zoning Code states what is needed to be proven in order for the Board to grant a variance, therefore the Members should address those items, or the Board could reevaluate what the Code says to give it more flexibility.

Mr. Bueckman commented that some of the applications he has seen so far address all of the eight required points and some do not.

Mr. Jahnigen commented that the experience of the applicant this evening, having probably submitted dozens of these variance requests in his career, he knows what to say and he knows to follow the instructions that are given. A homeowner that is asking for a variance for a fence which they have already installed because they have never gone through a process like this before is likely to be different. He believes that it is up to the Board and/or staff to provide the content of the Code and application, have the applicant fill in the blanks and lead them to answering the eight required questions.

Ms. Statt Blake added that given that applicants are provided with the thorough guide, once an applicant makes their submittal, the case is placed on the agenda and the staff does not judge the content or the case at that point. In the past, the Board has received submissions that were insufficient and the Board has asked applicants to come back to the next meeting with a more robust and complete application packet. Ms. Statt Blake commented that having the requirements from Section 1137.04 front and center before the Board for every case provides a checklist to be sure all provisions of the Code are being adequately covered by the applicant. This was included in the agenda background document, and staff will continue to include this in each agenda packet. A goal in granting variances is to be sure that they are granted with logic and reason behind them so as not to expose the City to litigious situations, while also providing flexibility from strict application of the Code when warranted.

Adjourn

There being no further business before the Members, Mr. Bueckman moved to adjourn the meeting, Mr. Kearns seconded the motion. All voted yes, the meeting adjourned at 6:42 p.m.

Respectfully submitted,

Debby Martin, Executive Assistant

Charlie Jahnigen, Chairman

DRAFT

MINUTES
DIVERSITY AND INCLUSION TASK FORCE
September 16, 2020

The Diversity and Inclusion Task Force met in on Wednesday, September 16, 2020 at 7:00 p.m. at the Public Safety Facility Training Room. The meeting was called to order at 7:00 p.m. by Cindy Peebles. Attendance was as follows:

MEMBERS

Judd Weis
Christopher Reintz
April Robles
Becky Johnson
David Ambrose
Mandy Flynn
Cindy Peebles
Lonnie Grayson
Nedra Ward

OTHERS PRESENT

Lynn Tetley – City Manager
Rusty Herzog – Police Chief

Deep Dive Introductions – Members of the Task Force shared what prompted them to apply, what strengths they hope to bring to the group, and any other information they wished to share with the group.

Discussion and Agreement of Rules of Engagement – The group agreed that discussions may be difficult and require vulnerability and as such, confidentiality about personal experiences should be maintained. Several words were identified that require definition so that all understand each other's perspective or belief as to what they mean (i.e. diversity, racism, implicit bias, privilege, etc.). Other "rules" discussed included:

- First seek to understand
- To the extent possible, the group should not let discussions be taken personally
- Avoid stereotyping
- LARA: Listen, Affirm, Respond, and Add
- Agreement to withhold commentary regarding the work of the Task Force or on issues of diversity and inclusion on social media. Communication regarding progress will be made regularly to City Council. Agendas and minutes are posted on the City website.
- Decisions shall be made by consensus but dissent shall be vocalized and understood

Defining Measures of Success – The group discussed this topic and determined that success may be defined by the particular issue being discussed. The group will take a deeper look at the City's

Master Plan at the next meeting and may seek to tie outcome measures under that strategic plan structure. The group discussed the need to clarify the scope of this effort. Possible opportunities for success include recommendations regarding City policies and practices and to positively impact the mindset / within our community and region.

Summarize Burning Issues – hiring of diverse staff, policies and procedures may be antiquated, programming and events may be exclusionary, socio-economic exclusion, etc. This is not a fully populated list at this point.

Overview of City Organizational Chart – This document was provided to the task force members via email last week.

Overview of City Policies and Procedures – Ms. Tetley reported that all City personnel policies have been uploaded to the Google Doc for the members to review.

Next Meeting – The next meeting will be Wednesday, September 30 at 7:00 p.m. at the Public Safety Building Training Room. Judd Weis will chair the next meeting.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.

MINUTES
DIVERSITY AND INCLUSION TASK FORCE
September 30, 2020

The Diversity and Inclusion Task Force met in on Wednesday, September 30, 2020 at 7:00 p.m. at the Public Safety Facility Training Room. The meeting was called to order at 7:00 p.m. by Judd Weis. Attendance was as follows:

MEMBERS

Judd Weis
Christopher Reintz
April Robles
Becky Johnson
David Ambrose
Mandy Flynn
Cindy Peebles
Lonnie Grayson
Nedra Ward

STAFF PRESENT

Lynn Tetley – City Manager
Megan Statt Blake – Community Development Director

OTHERS PRESENT

Beth LaGrange - Resident

Agenda Overview – Mr. Weis provided an overview of the meeting agenda and the timing for each item.

Work Process and Timeline – Mr. Weis provided a PowerPoint presentation of a proposed work process to help the group get aligned on this process and outcomes. This proposes five phases of work for the group, which include: together, research, understanding, strategy, and tactics. The proposed timeline would provide the final report from the task force to the Mayor by March 2021, which would add one month to the six month deadline provided by the Mayor. The group agreed that they shouldn't feel the need to rush, and may add more time for the strategy portion if needed.

Master Plan Discussion – Ms. Statt Blake provided PowerPoint presentation with an executive summary of the Master Plan, including the development and implementation process. The group discussed how to incorporate future recommendations into the plan or the potential for recommended additions to the Master Plan.

Scope Discussion – Mr. Weis provided an outline of the potential scope for the group to determine what should be included and what should not be included. The initial scope provided was generated

from the information provided to the group by the Mayor. General thoughts on the task force scope/deliverables include: current City policies, current City practices (culture/deeds), understanding if there is a disparate impact from City policies and practices, recommendations to City Council.

Burning Issues and Development of Hypotheses – Members participated in a 15 minute brainstorm of what key issues around diversity and inclusion are present in the community right now.

Miscellaneous – The group discussed agenda items and the plan for the next meeting.

Next Meeting – The next meeting will be Tuesday, October 13 at 7:00 p.m. at the Public Safety Building Training Room. David Ambrose will chair the next meeting. Ms. Johnson agreed to scribe at the next meeting.

ADJOURNMENT

The meeting adjourned at 9:00 p.m.

City of Wyoming
Diversity and Inclusion Task Force
October 13, 2020
Council Chamber
7:00pm

Meeting Minutes

MEMBERS

In attendance: David Ambrose, Mandy Flynn, Lonnie Grayson, Becky Johnson, Cindy Peebles, April Robles, Nedra Ward, Judd Weis

Excused absence: Christopher Reintz

1. Welcome and Agenda Overview
 - a. Printed documents: Agenda, Burning Issues and Hypotheses - Summary, Scope Discussion, Identifying Institutional Racism document.
2. [Discussion of Identifying Institutional Racism](#) (on Google Docs - read in advance)
 - a. Document originating from Seattle
 - b. Highlights of the article
 - i. Pgs. 4-7 "How Racism Thrives in Human Service Organizations"
 - ii. Pgs. 21-22 "Vocabulary"
 - iii. Pgs. 23-32 "Identifying Institutional Racism - Questionnaire"
 - iv. Agree that this is a good guiding document that we can use to insert or change for so that it works for us.
 - v. Referencing additional definitions
<https://www.racialequitytools.org/home>
 - c. (From the Document) Racism can be institutionalized and thrive in human service organizations in four critical areas:
 - i. Organizational Leadership
 - ii. Development and implementation of organizational operating policies and procedures
 - iii. Intake and service delivery to ethnically and culturally-diverse populations
 - iv. Approaches to recruitment, retention, and treatment of ethnically and culturally-diverse staff
 - d. What are the action/next steps?
 - i. Identify instances that create disparate outcomes for certain Citizens of Wyoming - continue to add to burning issues and hypotheses.
 - ii. Include Definitions in our work. In addition to the vocabulary included - equity, inclusiveness, implicit bias

- iii. Assessment Questionnaire
 1. Interest of surveying all city employees anonymously, but also identify what department they represent.
 2. Department Leadership will not be anonymous and will report to the task force.
 3. Review of the Assessment Questions to be used (Leadership, Staff, Community)
 4. Mandy Flynn will review our work and comments to organize the questionnaire into a spreadsheet.
 - iv. Lonnie Grayson will follow up with the Seattle Human Services Coalition's Identifying Institutional Racism project. The TF is interested in the results of these efforts.
3. Alignment on Work Process and Timeline (Did not get to)
 4. Next Meeting and Homework
 - a. Thursday, October 22 at 7pm - Public Safety Building Training Room
 - b. Send comments about questionnaire suggestions to Mandy Flynn.
 - c. Mandy Flynn will lead the next meeting and will confit with David Ambrose for continuity of the agenda.
 5. Miscellaneous - Visitors Commentary? The Task Force would like to discuss and understand the other city's committee protocol for public commentary during meetings.
 6. Meeting Adjourned at 9:05pm

Minutes
Urban Forestry & Beautification Commission
August 26, 2020 Via Zoom

Members Present: Gail Bason, Bobbi Strangfeld, Melissa Monich, Sherry Callaghan, Thayne Bedenkop, Sean Creighton, Kate Miller, Todd Wales, Sherry Nancy Averett (City Council Representative) and Mike Lippert (Staff Representative)

Guest: Alicia Vargas

Minutes of August 26, 2020

Minutes were approved.

Alicia Vargas presented ideas to the Commission regarding the development of a woman's garden along the bike trail. Her inspiration was a similar type garden in Yellow Springs, Ohio. She envisions plants, trees, a sculpture, wall & mural, and benches for meditation. North Park and the Recreation Center were discussed as possible locations. A budget will need to be developed with possible sources of funding – i.e. city and/or donors. Providing a nearby water source would be beneficial. On-going maintenance possibly with volunteer help will need to be considered in view of limited city resources. The idea was well-received by the commission. It was suggested a sub-committee be set-up to assist Alicia and interested members were encouraged to contact/work with her.

Old Business:

Urban Forestry & Beautification:

Beautify Wyoming Awards: The Commission plans to present a powerpoint/pdf presentation of awardees to council on October 19 (via Zoom). Melissa is working on publicity. Awards have been ordered and are scheduled to be completed October 12. The commission plans to meet with each awardee the week of October 12, invite each to the council meeting, present awards, and take a picture(s). If granite awards are not yet complete, a certificate will be developed for the photographed presentation and the official award will be distributed later.

Make A Difference Day: MADD is scheduled for October 24, 9-11 AM. Thayne looked into costs for 3 gallon grade B container trees and found that 80 trees would cost just under \$2,000 and be covered by the Taking Root grant. The Commission voted 6-1 to use half the money in 2020 and the remaining dollars in 2021, meaning only 40 trees or so may be purchased this year. Planting will be done at Stearns Woods. Deer protection will be provided. Liability forms and drinking water for

volunteers will be needed at the planting event. Thayne asked for help in identifying planting locations.

Rain Garden: The rain garden clean-up joint activity with ESC is scheduled for October 3, 9-11 AM. Rain date is October 10, 9-11 AM.

Trees & Construction: The Commission voted 7-0 to approve the "UFBC Recommendations for Tree Protection during City of Wyoming Construction Projects" with two slight modifications:

Under Item 4, add "The Contractor shall maintain all protection fencing in an upright, sturdy manner throughout the construction phase and may not be moved."

Add Item 2c, "A copy of the ANSI A300 Part 5 Standards is available at the City of Wyoming".

Pollinator Garden: There was discussion on watering/maintenance of the bed for the remainder of 2020. Long-term, the commission discussed whether or not a community plot makes sense for this commission. It was generally felt the commission should not have a plot if there were none available for community residents. The following questions were asked. How much education is done there? Does a raised bed require too much maintenance? What about watering requirements for adjacent trees? Why can't the city water? Is the "Woman's Garden" or some other city location better (more visible) for the pollinator garden?

New Business:

Village Green: Kate attended a zoom meeting regarding the Village Green proposed development and funding (Wyoming Recreation Foundation), in particular. The powerpoint information presented at that meeting was forwarded to commission members. The commission would like input on design issues when funding is more secured. It was suggested to invite Monica Tuck to a future UFBC meeting to discuss the proposed project in more detail.

Miscellaneous: Bobbi encouraged members to take photographs of commission events and activities. Thayne reminded everyone that now (fall) is a good time to prune their Oak trees.

Meeting Adjourned at 8:45 PM.

Respectfully Submitted: Mike Lippert

**City of Wyoming
Recreation Commission
Meeting Minutes
Thursday, October 1, 2020**

Members present: Holly Emch, Laura Lazaraton, Daniele Eller, Alex Albers, Johnathan Daugherty, Stephanie Hass, and Nancy Averett.

Staff members present: Rachel Leininger – Director of Recreation and Citizen Engagement

Others Present: Monica Tuck Wyoming Recreation Foundation; Tana Pyles, City of Wyoming Community Development

Citizen Participation: None.

Call to Order:

Ms. Emch called the meeting to order at 6:37 p.m.

Approval of Minutes:

A motion to approve the September minutes was made by Ms. Eller second by Mr. Albers. All ayes.

Reports:

- City Council – none.
- Administration – none.
- School Board – none.
- Chairperson—Ms. Emch asked if the group would want to meet in coming months. Ms. Leininger stated that she could provide indoor space and everyone would be wearing masks if the group would feel comfortable with that. She also stated she would be happy to set up zoom meetings. Ms. Hass stated she would be comfortable meeting indoors wearing masks. The group consensus is they would meet indoors wearing masks.

Business:

- Commission Member Responsibility Areas:
 - Youth Sports— none.
 - Adult Sports/Recreation & Senior Activities (Howard Krueger): none.
 - Fitness, Programs, and Aquatics: none.
 - Facilities, Parks & Grounds (Daniele): none.
 - Greenways: none.
 - Special Events—none.

Other:

- Wyoming Recreation Foundation—Ms. Tuck stated that the Wyoming Recreation Foundation has been in existence since 2013 and was leveraged mainly for grants and certain projects to alleviate the tax burden. She went on to say that the foundation has grown and now has taken on bigger projects such as the Village Green Capitol Campaign, and overtime will exist as more of a community fund that residents can choose to give to for certain things. Ms. Tuck state that the Village Green campaign is an economic development tool in hopes to stimulate the economy in the downtown district. She explained that currently we are at \$236,000 as a phase one goal with exactly \$100,000 left to go. Ms. Tuck stated that the pavilion will be name after John Wirtz who was a volunteer firefighter and embodied the service nature of the community. She said she hopes that the community will rally to fund the \$100,000 by December 31 so that phase one which is construction of the pavilion will begin. She also said that moving forward there is the project based giving and over time and forward Wyoming engagement. Ms. Tuck further explained that the foundation exists to support a number of programming initiatives—arts sustainability diversity inclusion regional development, and small business development. Ms. Hass asked if most of the money that had been received had been from donations. Ms. Tuck stated that yes most were donations as there are various payment plans that you can set up in order to fund larger donations. Ms. Emch asked how the parents foundation was advertising in order to meet the funding goals. Ms. Tuck explained that they had had an in person event at the Civic Center and was planning to be very public at all special events, but one COVID hit that changed their ability to be at events. Ms. Tuck further explained that the foundation hosted several larger special events such as the Taste the Love event, Fire Up the Pike, and the Shop Wyoming campaign to support our local businesses.
- Master Plan Implementation Matrix—Ms. Pyles introduced herself as working in the Community Development department for the city where they work to coordinate the goals and objectives of the City's Master Plan document. She explained that they use the Master Plan Implementation Matrix to capture what all is being done in the various departments and boards and commissions to move the City closer to the identified goals and objectives of the Master Plan. Ms. Leininger further explained that while COVID had limited the recreation department's ability to effectively meet some of the objectives, the goal is that that would also be captured in the document, as well if there were different ways in which service was being delivered as a result of COVID. Ms. Pyles gave each member the implementation matrix with the Recreation Commission identified sections so they could look at steps taken and what we want to do to accomplish the goals. Ms. Leininger stated she would fill out what we have done so far and resend out to members. Ms. Leininger stated that while the City has been unable to host their special and community events due to COVID, they have provided support to businesses and other organizations to host smaller events. Ms. Leininger and Ms. Pyles will meet update the current steps taken and will resend the matrix to the group.

The meeting adjourned at 7:38 p.m.

Respectfully submitted,
Rachel Leininger

DRAFT

ENVIRONMENTAL STEWARDSHIP COMMISSION MEETING

September 9, 2020

Attendance

Members Present (via Zoom Call): Patrick Walker, Chris Babb, Katie Lawrence, Katie Stock, Dennis Healy, Brian Kwiatkowski, Sarah Flem

City Council Representative: Sarah Stankorb-Taylor

City Staff: Terry Huxel (Staff Representative)

Approval of July 8, 2020 Meeting Minutes

The July 8, 2020 meeting minutes were approved with no changes.

Solid Waste/Recycling Update

Terry provided the draft Waste Collection Specifications to ESC for review. This is the document that will be put out for bid. The City will then select the waste collection provider. Any comments from ESC should be provided to Terry by September 11. It is anticipated that the contract will provide the City flexibility in the services provided at the best available costs.

Freebox/Up Cycle/Junk Day

The Freebox event was well received by the community and successful in diverting items that may have gone to the landfill. Since this was community member to community member there are no specific quantities to report. We did receive feedback recommending that we not hold the event over a holiday weekend, which we will take in consideration for future events.

Patrick Walker provided an update on the Up Cycle event occurring on Friday September 11 in the public parking lot across from Gaby's from 10am-6pm. This event is to encourage the community to divert waste from the landfill consistent with the City of Wyoming's Master Plan and reduce the quantity of material removed on Junk Day and reduce the costs to the City. Junk King, Reuse Center, and Goodwill will have trucks available for collection. Advertisements have been posted on Facebook/Nextdoor/etc.

Patrick has played a critical role in organizing these events, and we sincerely appreciate his efforts.

ESC anticipates having information on Junk Day (quantity/cost) by the time of our next meeting. We plan to have a discussion about Junk Day and the impact of our education efforts, which we will report to the City Council. In addition, we will have discussion about how future events can be organized.

Stormwater Task Force Update

Sarah provided an update on the Stormwater Task Force. The task force is currently working on a survey to be provided electronically to the community to try and gather data on the location of stormwater issues in the City.

ESC will be working with the Urban Forestry and Beautification Commission on the upcoming Planting Native Species for Stormwater Control Workshop. The workshop is being rescheduled due to Covid-19 until spring 2021. No specific date has been identified. There is an opportunity to provide a status update/potential preliminary results from the Stormwater Task Force at the workshop.

Rain Garden Maintenance

The rain garden maintenance work has been scheduled as a joint venture with Urban Forestry for October 3rd from 9:00am-11:00am. (If it is raining it will be rescheduled for October 10th 9:00am-11:00am). The work is restricted to only ESC and UFB members to keep it a small group and allow for physical distancing. Terry stated the City will pick up the material collected by the group.

Green Your School Mini-Grants

ESC will wait to proceed with this program until later in the Fall.

Green Business Award

ESC will send out an email to local businesses to see if more applications will be submitted. The application will be updated with the new dates to be sent in the email. Applications will be collected thru October 9. ESC will discuss and select the award recipients on October 14. It is intended that the recipients would be recognized by City Council at their November meeting.

Next Meeting

The next ESC meeting will be on October 14, 2020.