

**MINUTES  
REGULAR MEETING  
COMMUNITY IMPROVEMENT CORPORATION  
NOVEMBER 4, 2022**

The Wyoming Community Improvement Corporation (CIC) met on Friday, November 4, 2022 at 8:00 a.m. in the City Building Conference Room. The meeting was called to order at 8:05 a.m. by Barry Porter, Chair. Roll call was taken and attendance was as follows:

**TRUSTEES**

Jon Boss  
Tim Cavanaugh  
Melissa Monich  
Barry Porter  
Jennifer Smith

**ABSENT**

Dan Driehaus  
Chris Harmon

**STAFF**

Megan Statt Blake, Community Development Director  
Tana Bere, Community Development Specialist  
Rusty Herzog, City Manager  
Jeremiah Caudill, Finance Director

**Approval of Prior Meeting Minutes**

Mr. Boss moved to approve the minutes of the October 21, 2022 meeting, seconded by Mayor Monich. By voice vote, the motion passed unanimously.

**Old Business**

- a) Real Estate Broker Engagement: Discussion was held regarding hiring a real estate broker to represent the CIC's interests in the leasing of 400 Wyoming Avenue, and what type of representation is needed. Mr. Cavanaugh moved to authorize the hiring of a broker not to exceed 7% commission and up to \$10,000 in consulting services fees. Mr. Boss seconded the motion. By roll call vote, the motion passed unanimously.
- b) 400 Wyoming Avenue – Restaurant Equipment Auction: The auction of restaurant equipment, furniture, and décor owned by Station Family + BBQ is scheduled to end on November 8, 2022. The CIC plans to bid on specific items.
- c) 400 Wyoming Avenue – Liquor License Transfer: For the transfer of the liquor license from Station Family + BBQ to the CIC, a number of documents are to be filed with the State of Ohio Department of Commerce – Division of Liquor Control.

Identifying information for officers of the CIC will be collected by staff for the submittal.

**Excusal of Absent Members**

Mr. Boss moved to excuse Mr. Driehaus and Mr. Harmon. Mr. Cavanaugh seconded the motion. By voice vote, the motion passed unanimously.

**Adjournment**

There being no further business to discuss, Mr. Cavanaugh moved to adjourn the meeting, seconded by Ms. Smith. By roll call vote, the motion passed unanimously. The meeting adjourned at 8:34 a.m.

Respectfully Submitted,

Megan Statt Blake  
Community Development Director