

**MINUTES**  
**WYOMING CITY COUNCIL**  
**January 19, 2016**

The Wyoming City Council met in regular session on January 19, 2016 at 7:30 p.m. in the Council Chambers of the Wyoming Municipal Building. Mayor Porter called the meeting to order. In attendance were:

Council Members:

Barry Porter, Mayor  
Al Delgado, Vice Mayor  
Jennifer Eismeier  
Jenni McCauley  
Jim O'Reilly

Others:

Lynn Tetley, City Manager  
Emily Supinger, City Solicitor

MINUTES:

Mr. O'Reilly moved to approve the minutes of the December 14, 2015 Regular City Council meeting as written. Ms. McCauley seconded the motion. There being no discussion, the motion to approve the minutes of the December 14, 2015 Regular City Council meeting as written, carried with all voting yes.

SPECIAL REPORTS:

Mayor Porter asked for questions or comments on the Special Reports. None were received.

COMMITTEE REPORTS:

Mayor Porter asked for any Committee reports not otherwise on the agenda. None were received.

**SWEARING IN OF POLICE OFFICERS:**

Chief Herzog introduced Samuel Gutknecht and Kenneth Roberts, the City's newly hired Police Officers. Chief Herzog stated that the officers will begin their training at the Ohio State Highway Patrol on February 8, 2016 and will graduate from the Academy on June 24, 2016. Ms. Emily Supinger, City Solicitor, performed the swearing in of Officer Gutknecht and Officer Roberts.

**CITIZEN PARTICIPATION:**

Mayor Porter asked if there were any citizens present who wanted to bring an item, not otherwise on the agenda, before City Council.

Mr. Barry Barnhorn, 351 Circlewood Lane, addressed Council and read aloud a letter he wrote to them regarding property matters in the community.

*"I would like to present some items that will cause an impact on area housing and property values and do cause a present aesthetic problem within the immediate community entry:*

*At the southwest corner of Hilltop Lane and Compton Road, there is a residential property occupant that operates a furniture building/refinishing shop. In the recent past there have been many customers picking up items and most days you can see plastic tarps hung where the exterior garage door operates. I am sure this is to allow ventilation for his furniture finishing business. This is not a zoned property for business, but it is used for that purpose. It has been report to the city and the response has been, "We have notified the occupant."*

*The rear yard of the property situated at the north corner of the intersection of Circlewood Lane and Hilltop Lane, which abuts the previously indicated property, has a boat stored in the rear yard. From my daily commute which passes the property I have observed that is has not been utilized much in the last year and I would consider it as yearly storage. Nice boat, but this is not a storage lot.*

*After turning the corner at Circlewood Lane, the second property on the south side of the street has a van situated in in the driveway. This yellow vehicle is there most of the time and is parked at the absolute front of the garage apron and is very visible to the street traffic. Other cars are usually outside and many times flow into the driveway.*

*These are the three “questionable situations” that total a larger problem, as they are all within three hundred feet of each other and at the entry to the neighborhood.*

*In front of the Huttenbauer property on Congress Run Lane there has been parking at the curb just prior to the island that was constructed. That is dangerous. I am here to point out that when you have sidewalks on neighborhood streets with curbs, it says “park here” just by its nature. This is more of a problem in the Hilltop area where it is very dominant and is attracting new families that might have had previous residence in areas where this “always in the past” occurred.*

*As for all of the situations mentioned, there is an impact on property value through the pricing and/or marketing time. I feel for the people who look across the street and see tarps instead of closed garage doors, must look at a stored boat all year or have a yellow van parked next to the front door. Maybe something can be done now rather than having to react in the future. Remember, as it progressively continues it will come to your neighborhood.”*

Mayor Porter thanked Mr. Barnhorn.

Mr. Mike Hutchinson, 1846 Harmon Drive, addressed City Council. Mr. Hutchinson stated that he recently moved to Wyoming and has three dogs. He joined Nextdoor and posted a message asking if there were any dog parks around town. Several people responded to his post stating that the City does not currently have a dog park but many people were interested in having one. Mr. Hutchinson stated that he would like to spearhead the effort and help do whatever can be done to create one. Mr. O’Reilly commented that he too, is a dog owner and can appreciate the benefit of a dog park. He was unsure what is needed to create one and indicated that the Administration can look in to it. Mr. Hutchinson stated that it does not have to be a large area but rather an open space where dogs can be let off their leashes and run around within a confined/fenced area.

REPORT FROM THE CITY MANAGER:

Ms. Lynn Tetley, City Manager, reminded everyone of the Citizen of the Year ceremony will be held on Tuesday, January 26, 2016 at 7:30 p.m. in the Pendery Center at the High School. This year, eight residents will be recognized.

BUSINESS:

- A. Presentation from Duke Energy Gas Operations of Token of Appreciation for the Accelerated Main Replacement Program: Mr. Warren Walker and Mr. Mike Franzen of Duke Energy were present and addressed City Council. Mr. Walker stated that he is responsible for community and government relations and Mr. Franzen is responsible for gas operations and he managed a large workforce of contractors that replaced most of the gas pipelines in the area. Mr. Walker stated that Duke Energy has provided gas to communities for 180 years. Fifteen years ago Duke embarked on an accelerated replacement program where 1,200 miles of cast iron gas mains were replaced. He is pleased to announce that the project finished on time and under budget. This success could not have happened without the support of local governments and community members. Mr. Franzen presented the Mayor with an engraved clock as a token of Duke Energy's appreciation.

Mr. O'Reilly commented that in the future there will be a considerable amount of reconstruction occurring on Springfield Pike and he asked if Duke will be coordinating efforts with the City for this project as well. Mr. Franzen stated that Duke works closely with municipalities on the timing of projects so that no roads are torn up unnecessarily.

- B. Resolution Honoring the 2015 Wyoming Citizens of the Year: Mayor Porter acknowledged the Resolution honoring the 2015 Citizens of the Year: Laura Bence,

Peter Bushelman, Marjorie Carleton, Denny Fennema, Matthew Lautner, William Morley, Frannie Rogers, and Kelly Trush.

- C. Proclamation Declaring Black History Month: Mayor Porter read the Proclamation declaring the month of February in Wyoming as Black History Month.
- D. Resolution Requesting the Hamilton County Auditor to Make Advance Payment of Taxes: Ms. McCauley moved to adopt the Resolution. Mr. Delgado seconded the motion. There being no comments or discussion, the motion to adopt the Resolution requesting the Hamilton County Auditor to make advance payment of taxes carried with all voting yes.
- E. Fourth Quarter Financial Report: Mr. Jeremiah Caudill, Finance Director, presented the report in a PowerPoint presentation. The fourth quarter report reflects the financial activity as of December 31, 2015.

General Fund Revenue

- \$9,328,893 total revenues which are comprised of:
- Real Estate taxes of \$3,039,483
- Income Tax receipts of \$5,571,586
- Local Government Fund of \$109,379
- Charges for services of \$132,010
- Permits-\$33,688
- Court costs/fines/forfeits of \$58,870
- Interest of \$33,070
- Other Revenue of \$350,807

### General Fund Expenditures

- \$9,252,154 total expenditures comprised of:
- Police Department/Mayor's Court expenditures-\$1,699,120
- Other Operating expenditures-\$2,248,008
- Public Works/Facilities expenditures-\$1,544,105
- Fire/EMS expenditures-\$483,299
- Administrative/Legislative/Communication-\$368,739
- Customer Service/Finance expenditures-\$254,917
- Legal and Other expenses-\$68,338
- Community Development expenditures-\$172,773
- Transfers/Debt Service-\$2,412,854

### General Fund Highlights:

- Income tax receipts are up 24.3% compared to 2014
- Property tax receipts \$3,039,483 up 10.0% compared to 2015 budget
- Expenses of \$9,252,154 95.94% of budgeted amount compared to 100% of year complete
- Transfer to Health/Life Fund - \$450,000
- Debt Service - \$1,111,377

### Recreation Fund Revenues:

- Total Recreation Fund revenues: \$752,987
- Major Revenue Sources:
- Recreation - \$430,302
- Civic Center - \$60,432
- Aquatic Center - \$149,018
- Parks & Fields - \$113,236

Recreation Fund Expenditures:

- Total Recreation Fund expenditures: \$1,031,884
- Major Expenditure Sources:
- Recreation - \$561,490
- Civic Center - \$127,688
- Aquatic Center - \$243,288
- Parks & Fields - \$99,419

Capital Improvement and Water Works Capital Improvement Program Funds:

- Total CIP Fund expenses-\$1,759,793
- Sidewalk Repairs - \$122,661
- Street Improvements - \$74,526
- Wilmuth/Worthington - \$276,835
- MRF Grant Engineering SFP - \$125,000
- OPWC 0% Interest Loan SFP - \$100,495
- Debt Service - \$1,060,276

Water Revenue Fund:

- 2015 Revenues: \$1,759,708
- 2015 Expenditures: \$1,879,787

Total Water Works CIP Fund Expenses - \$100,043

- Ohio EPA Grant - \$82,629
- Water Works Master Plan - \$24,320
- Debt Service - \$273,353

Non-Major Funds:

Street Construction Fund

- Total Revenue-\$296,068
- Total Expenses-\$370,249

State Highway Fund

- Total Revenue-\$32,965
- Total Expenses-\$23,549

Ms. McCauley asked about the amount carried over in the budget. Mr. Caudill answered that he did not have the exact amount of carryover in the budget however he estimated that there was approximately \$1.3 million carried over into the general fund with an unencumbered estimate of \$200,000. Ms. McCauley complimented Mr. Caudill and the Administration on the budget.

Mayor Porter asked for clarification regarding the significant increase in revenue. Mr. Caudill explained that likely it is a combination of the increase in the income tax rate or that some residents have received an increase in their income. Additionally, Mr. Caudill explained that the property tax revenue was estimated at 2% however the revenue was 10% above the budgeted amount.

Mr. O'Reilly moved to receive the Report. Mr. Delgado seconded the motion. There being no further discussion, the motion to receive the Fourth Quarter Financial Report carried with all voting yes.

- F. First Reading of the Ordinance Authorizing the Transfer of Certain Funds from Designated Accounts and Appropriating Additional Revenues: The City has been granted funds from the FEMA Firefighter SAFER Grant. This funding source was anticipated to end in 2015, thus no expenditures were appropriated in this fund line

in 2016. The City has since learned that approximately \$5,000 in funds will be available on a reimbursement basis. This requires an additional appropriation of funds to this account for expenditure. These funds are used for staff time and miscellaneous supplies related to the recruitment of volunteer firefighters. Ms. McCauley moved to suspend the rules. Mr. O'Reilly seconded the motion. There being no discussion, by roll call vote, the motion to suspend the rules carried with all voting yes. Mr. Delgado moved to adopt the Ordinance. Ms. Eismeier seconded the motion. There being no discussion, by roll call vote, the motion to adopt the Ordinance authorizing the transfer of certain funds from designated accounts and appropriating additional revenues carried with all voting yes.

- G. Motion to Move the Regular December 2016 City Council Meeting to the Second Monday, December 12, 2016, of the Month in 2016: The Regular City Council meeting in December falls in the same week as the Christmas holiday. To avoid a possible quorum issue, the meeting is being moved one week earlier. Ms. McCauley motioned to move the meeting. Mr. O'Reilly seconded the motion. There being no comments, the motion to move the regular December 2016 City Council meeting to the second Monday of the month, December 12, 2016, carried with all voting yes.

MISCELLANEOUS:

Mr. O'Reilly acknowledged Ms. Addie Fries in the audience and thanked her for attending the meeting. Ms. Fries is a Miami University student who is working on a project for the City.

EXCUSAL OF ABSENT MEMBERS:

Mr. Delgado moved to excuse Ms. Kamm and Mr. Desserich. Ms. Eismeier seconded the motion. There being no discussion, by roll call vote, the motion to excuse Ms. Kamm and Mr. Desserich carried with all voting yes.

EXECUTIVE SESSION:

Ms. McCauley moved to adjourn to Executive Session under Section 121.22(G) (1) of the Ohio Revised Code for the purpose of considering an appointment to the Historic Preservation Commission. Mr. Delgado seconded the motion. By roll call vote, the motion to adjourn to Executive Session carried with all voting yes. The meeting was adjourned to Executive Session at 8:10 p.m.

Executive Session ended at 8:14 p.m.

Mr. O'Reilly moved to appoint Charles Anness to the Historic Preservation Commission. Ms. McCauley seconded the motion. There being no comments the motion to appoint Charles Anness to the Historic Preservation Commission carried with all voting yes.

ADJOURN:

Mr. Delgado moved to adjourn the meeting. Mr. O'Reilly seconded the motion. There being no discussion, the motion to adjourn the meeting carried with all voting yes. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Debby Martin, Executive Assistant

Approved:

Karen Zeilman, Clerk of Council

Barry Porter, Mayor