

MINUTES
WYOMING CITY COUNCIL
August 15, 2016

The Wyoming City Council met in regular session on August 15, 2016 at 7:30 p.m. in the Council Chambers of the Wyoming Municipal Building. Mayor Porter called the meeting to order. In attendance were:

Council Members:

Barry Porter, Mayor
Al Delgado, Vice Mayor
Jennifer Eismeier
Pamela Kamm
Jenni McCauley

Others:

Lynn Tetley, City Manager
Emily Supinger, City Solicitor

MINUTES:

Ms. McCauley moved to approve the minutes of the July 18, 2016 regular City Council meeting as written. Ms. Eismeier seconded the motion. There being no discussion, the motion to approve the minutes of the July 18, 2016 City Council meeting, as written, carried with all voting yes.

Mr. Delgado moved to approve the minutes of the July 25, 2016 Committee of the Whole meeting as amended. Ms. Kamm seconded the motion. There being no discussion, the motion to approve the minutes of the July 25, 2016 Committee of the Whole meeting as amended carried with all voting yes.

SPECIAL REPORTS:

Mayor Porter asked for any comments on the Special Reports. No comments were received.

COMMITTEE REPORTS:

Mayor Porter asked for any comments on the Committee Reports. No comments were received

SWEARING IN OF POLICE OFFICER:

Chief Herzog introduced Patrick Sublet, the City's newly hired Police Officer. Ms. Emily Supinger, City Solicitor, performed the swearing in of Officer Sublet. Chief Herzog stated that Officer Sublet had previously worked as a police officer with the Village of Lockland and the City of Reading.

CITIZEN PARTICIPATION:

Mayor Porter asked if there were any citizens present who wanted to bring an item not otherwise on the agenda, before City Council.

Mr. Aftab Pureval introduced himself to City Council. Mr. Pureval announced that he is a candidate for the office of Hamilton County Clerk of Courts. Mr. Pureval stated that he was born and raised in Ohio by immigrant parents and grew up in Beaver Creek. Mr. Pureval explained his background and how his parents came to choose Ohio as their home. Mr. Pureval stated that he is an attorney for Proctor & Gamble and he has taken a six month leave of absence in order to run for the office of Hamilton County Clerk of Courts. Mr. Pureval stated that he believes Hamilton County has the highest court fees in the state and that it does not operate as well as it could and as a result, Hamilton County taxpayers are not getting what they deserve. Additionally, Mr. Pureval stated that regardless of ones circumstances, everyone should have an opportunity to be able to have a voice which is something that he would like to help all residents achieve.

REPORT FROM THE CITY MANAGER:

Ms. Tetley had no report.

- A. Presentation of the Wyoming Youth Services Annual Report: Mr. George White, Past President, and Mr. Adam Eagleston, President of Wyoming Youth Services, presented the following report to City Council:

Wyoming Youth Services - Changing Mission

- Since its founding in 1982, WYS has been a significant asset in Wyoming, partnering with the schools, City, and community to identify and address formerly unmet and unrecognized needs in the School and City.
- Based on feedback from School personnel at all levels regarding changes to School needs and staffing, specifically focused on counseling, service learning, and tutoring, coupled with the desires of city leaders to become more active in areas as they relate to our youth, WYS is undergoing substantial change to continue to serve the needs of the community.
- WYS continues to advocate for the City's youth. We will now do so as a liaison between families and resources available in Wyoming and the wider community. This is less of a provider of services and more of a connector to the community to navigate the needs of youth and families. As a result of this change, we have revised our Mission and Vision Statements to the following:

Vision: A strong, empowered community where our citizens, our city, and our schools work together to meet the evolving needs of our youth and families.

Mission: Strengthen our community by empowering families, connecting them to resources, and engaging in outreach to address the challenges facing our youth.

Existing WYS Programs: Transition to School Execution

- SERVICE LEARNING: This program remains highly valued, and will now be led by School Staff
- COUNSELING: The School has increased its counseling staff and, combined with the partnership with MindPeace, will handle counseling internally
- LIFESKILLS PROGRAM: This program remains valued and will now be led by School staff
- SUCCESS PROGRAM: These credit deficient students who are at risk of dropping out will continue to be identified and assisted by School staff
- SUMMER BREAK PROGRAM: These recreation and enrichment activities will now be offered in conjunction with City summer camp programs, with scholarships offered by WYS to students based on ability to pay

- WYS will collaborate with the School to provide support, as needed, for these programs, and will facilitate networking opportunities where appropriate

WYS Prevention Programs – Ongoing.

- WYS will continue to fund these programs to keep students focused and productive academically.
- AFTER SCHOOL PROGRAM (ASP): We provide an opportunity for middle school students to obtain help with homework, receive remedial instruction, and participate in enrichment activities and presentations to address their social and emotional needs.
- Consistently serves 30 students, which is full capacity
- Students referred by school principals, and tutors are School teachers earning supplemental income from WYS.
- We will be looking at a potential expansion of this successful program to high school students. We will forego the ODADAS grant that has funded a significant portion of this program
- JUVENILE COURT LIAISON: We offer families and youth immediate access to free legal and related services with the goal of reducing or eliminating delinquent behaviors.

WYS Advocacy Efforts

- We have made an offer to an individual to serve as a new, full-time executive director to serve as the community's lead advocate for Wyoming youth and a resource for families on youth issues.
- Our new leader will be engaged and visible in the community
- WYS will continue to identify emerging issues of importance to youth and families in our community, and work in partnership with the City, School, and community to develop the best programs and services to address these issues, creatively and constructively
- Part of the strategic plan the executive director proposed envisions broadening the scope of the organization to reach more members of the community

Funding History and Financial Situation

- As the demand for WYS programs and services increased, so did organizational expenses and, therefore, the need for additional funding from the City and Schools
- WYS also sought to increase funding from other sources: Fundraising through Annual Appeal and events like the annual Pancake Breakfast, which combined for \$75,000 in WYS revenues this year; the PSA donates \$10,000 per year; grant opportunities have been pursued, though ancillary costs associated with many grants has made them net detractors

- In 2009-2012, WYS experienced budget shortfalls requiring a reduction of \$88,155 from our reserves.
- WYS balanced its budget in two of the last three years, thanks to a one-time additional \$15,000 contribution from the School in 2015 and full realization of structural savings

WYS Future Structure and Budget

As we restructure, WYS is revamping its board composition and focus:

- Reduction in fundraising activities in favor of focus on advocacy
- Pancake Breakfast and Pooch Parade remain as community events, coordinated by City Special Event Staff

Board membership reduced to 10:

- Three (3) from City, including Treasurer
- Three (3) from School, including Secretary
- Four (4) from Community, including President

Budget planning for 2016-17 and future years now underway

- Must assume a permanent elimination of the ODADAS grant
- Lower program and service expenses
- Greater reliance on direct City and School funding as a percentage of a lower overall budget
- Future City Support and Expectations of City

Thank you for your long-time support for WYS. We look forward to working with City leadership in the development of our future structure and budget. Our request for future financial support will come only after close consultation and planning to meet City, School, and community needs

Thank You

Wyoming Youth Services has appreciated our long partnership with the City of Wyoming on behalf of the young people and their families in our community. We look forward to continuing to work together to make our community a model for the State of Ohio and the nation.

Mr. Delgado asked if the annual programs that the Youth Services will continue to host will be evaluated annually or at the end of the programs' life. Mr. White explained that the programs will be evaluated annually on their own merit which is not how the programs were evaluated in the past. In the future, staff will be looking at things such as did the program work or can we deliver it in a better way, or is the program meeting the intended need.

Ms. McCauley asked if there were going to be any changes to the After School Program. Mr. White stated that there will be no changes to this Program; it is highly regarded and very popular. The program will continue to be evaluated annually to be sure it is providing the services that it is intended to provide.

Mr. Delgado asked for clarification with regard to the number of students currently enrolled in the After School Program and where the student recommendations come from. Mr. White explained that the school provides all of the student recommendations and the majority comes from the fifth and sixth grades; after the sixth grade the enrollment numbers from higher grades begin to reduce.

Ms. McCauley asked if additional staff members will be hired. Mr. White stated that the Youth Services had three part time employees and it is moving towards one full-time director with emphasis on expanding the number of volunteers on hand to work the special events. Mr. Eagleston added that the Youth Services Board is a very engaged group of volunteers that will work special events with the Executive Director helping to reinvigorate more engaged participation from the community.

Mayor Porter commented that City Council appreciates the work the Board has done and for providing a complete and thorough report. Mr. Delgado added that Council and the City Manager all appreciate the Board's ability to listen and hear what Council and the community are saying. This is a key factor in your ability to look at the past and look into the future to see what's best for the Wyoming Youth Services. Mr. Delgado thanked Mr. White and Mr. Eagleston for their presentations.

- B. Public Hearing on Legislation Amending the Zoning Code to Prohibit the Use of Property for the Cultivation, Processing, and/or Sale of Medical Marijuana within the

City of Wyoming: Ms. Tetley reported that the State of Ohio has enacted legislation that goes into effect on September 8, 2016 permitting the sale, distribution, and cultivation of medical marijuana and as part of the law, will allow municipalities to enact its own legislation to either restrict it or control it. After discussions with the City Solicitor, it was felt that the best course of action is to prohibit it through the Zoning Code. Planning Commission will be reviewing the issue at a special meeting on August 22, 2016 in which their recommendation will be forwarded to the Committee of the Whole for recommendation to City Council on its chosen course of action. Ms. Supinger along with Mr. Vanderman and Ms. Statt Blake looked at the Zoning Code and determined where language could be updated.

Ms. McCauley asked for clarification that this legislation will not prohibit someone's right to use medical marijuana if they are eligible. Ms. Supinger explained that the City cannot prohibit a resident from using medical marijuana if they have a referral issued by a medical physician; the City can prohibit land in the community from being used to cultivate, sell, and distribute medical marijuana.

Mayor Porter opened the public hearing. Having received no comments from the public, Mayor Porter closed the public hearing.

- C. Resolution Authorizing the Then and Now Certificate: Mr. Delgado moved to adopt the Resolution. Ms. Kamm seconded the motion. There being no comments, the motion to adopt the Resolution authorizing the Then and Now Certificate carried with all voting yes.

- D. Resolution Authorizing the City Manager to Enter into a Contract with MKSK for Professional Planning and Design Work for the City Master Plan Update: Ms. McCauley moved to adopt the Resolution. Ms. Eismeier seconded the motion. There

being no comments, the motion to adopt the Resolution authorizing the City Manager to enter into a contract with MKSK for professional planning and design work for the City Master Plan update carried with all voting yes.

- E. Resolution Recognizing Corrie Carswell for Services to the City Serving on the Urban Forestry & Beautification Commission: Mayor Porter noted that Ms. Carswell has served on the Urban Forestry & Beautification Commission since December 2012 and recently resigned from this role. She is not able to be present to accept her Resolution in person so she has asked that it be mailed to her.
- F. Resolution Authorizing the Director of the Ohio Department of Transportation to Complete Certain Roadway, Sidewalk Ramp, Crosswalk and Traffic Signal Improvements, Agreeing to the Terms and Conditions Set Forth by the Ohio Department of Transportation, and Authorizing the City Manager to Enter Into Contracts with ODOT Pre-Qualified Consultants and the Director of the Ohio Department of Transportation on Behalf of the City of Wyoming Necessary to Complete the Project: Ms. McCauley asked if the City will know who the contractor will be. Ms. Tetley explained that at this time, we do not know who the contractor is for the five pedestrian crossings project set to commence in November as this project has to go out for bid. Ms. McCauley asked and Ms. Tetley answered that we do not have any direct input on the contractor that is chosen however Ms. Tetley explained that she has had a conversation with the ODOT directors on what our expectations are and they are willing to meet with the City prior to construction beginning. Ms. Kamm asked for an update regarding the contractor that removed the pillars at Poage Farm Road and whether or not the contractor would be on these jobs as well. Ms. Tetley stated that the ODOT engineers were very helpful in getting the contractor to have the pillars rebuilt. Ms. Kamm commented that it seems the City loses a small amount of control with the state appointed contractors.

Ms. Kamm moved to adopt the Resolution. Ms. Eismeier seconded the motion. There being no additional comments, the motion to adopt the Resolution Authorizing the Director of the Ohio Department of Transportation to Complete Certain Roadway, Sidewalk Ramp, Crosswalk and Traffic Signal Improvements, Agreeing to the Terms and Conditions Set Forth by the Ohio Department of Transportation, and Authorizing the City Manager to Enter Into Contracts with ODOT Pre-Qualified Consultants and the Director of the Ohio Department of Transportation on Behalf of the City of Wyoming Necessary to Complete the Project carried with all voting yes.

MISCELLANEOUS:

Ms. Kamm announced that she has asked Deb Stonehill, Chair of the Promote Wyoming Commission to come to Council in September to make a presentation on the new blog the Commission is working on as well as their other projects they have completed and that are in the works.

Mr. Delgado commented on the latest Word on Wyoming publication and he especially appreciated the highlight of the Public Works Department employees. Ms. Tetley stated that Karen Zeilman coordinates the publication with the City's designer and printer. Mr. Delgado stated that the publication flows nicely. He stated that he is amazed at how much the Recreation Center has grown and developed into such a large entity when you think about how it used to be when the City first acquired it. Mr. Delgado asked Mr. Huxel if the Public Works Department re-paints the crosswalks the same time every year. Mr. Huxel explained that the lines are re-painted typically the week before school starts. Mr. Delgado stated that seeing the fresh lines brings him great excitement for a new school year and he commented on how well the workers stay inside the lines.

EXCUSAL OF ABSENT MEMBERS:

Ms. McCauley moved to excuse Mr. O'Reilly and Mr. Desserich. Mr. Delgado seconded the motion. There being no comments, the motion to excuse Mr. O'Reilly and Mr. Desserich carried with all voting yes.

EXECUTIVE SESSION:

Mayor Porter stated that there will not be an Executive Session this evening.

ADJOURN:

Ms. Kamm moved to adjourn the meeting. Ms. McCauley seconded the motion. There being no discussion, the motion to adjourn the meeting carried with all voting yes. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Debby Martin, Executive Assistant

APPROVED:

Barry Porter, Mayor

Clerk of Council