

Minutes
Urban Forestry & Beautification Commission
September 28, 2016

Members Present: , Jansen Litter, Todd Wales, Alex Teass, Andrew Heckaman, Bobbi Strangfeld, Gail Bason, Kate Miller, John Kutney, Ethan Pagliaro, Al Delgado and Mike Lippert (Staff Representative)

Others Present: Brad Bonham

Minutes of August 24, 2016

Minutes were approved contingent on adding name of high school student – Gabriela Okhuysen - in regard to the lawn fertilizing seminar.

Reports from Subcommittees

Street Trees: The subcommittee forwarded an updated list of trees to Terry Huxel to forward to Jada to determine availability. There are now 108 sites. A total of 46 large trees, 42 medium, and 5 small trees were recommended. There were 15 locations where no tree was recommended.

It is anticipated that Jada will follow-up with Terry Huxel to let him know if the order can be completed as submitted, or if substitutions will be necessary because of availability. The subcommittee's intent was to get the list to Jada early so that more of the desired trees are still available. The subcommittee also offered help to Terry in selecting alternate trees if substitutions become necessary.

Public Planting: Gail Bason reported that she will arrange a meeting in October/November with Terry Huxel to provide input on next year's planters. She hopes to continue working with Corrie Carswell on this project.

Green Areas Trust: Subcommittee was asked to consider revisions to their draft report, "Considerations for Accepting Real Properties into the Wyoming Green Areas Trust", at our last meeting. They do not anticipate presenting revisions to the full committee until our November/December meeting.

Old Business – None

New Business –

Fall Festival Finalization: Bobbi and Andrew provided an update. They are proposing several give-aways – (2) 3-gallon Kentucky Coffeetrees, Natorps gift certificates, seed

packets, candy, etc. In addition, Bobbi was able to obtain (2) tree cookies/cross sections from Bartlett Tree service for display. Members agreed to help with other display items such as banners, flags, pumpkin(s), pamphlets with award winners, award criteria, annual report, tree ring history display, and other information. It was agreed that the raffle tickets would be used to survey participants (& obtain contact information) in some of their educational interests going forward. The Commission agreed to prepare a Nextdoor post advertising the give-away. Below is the booth schedule:

Set-up	9:30 – noon	Bobbi, Andrew, Todd
	Noon - 2:00	John, Gail
	2:00 – 4:00	Alex, Al
Take-down	4:00 - 5:00	Bobbi, Andrew

Welcome New Member: Kate Miller was appointed by city council to this commission.

Make A Difference Day: Make A Difference Day is 10/22/16. The Commission has worked with the City in selecting 6 park planting sites for new trees to be planted by volunteers. John Kutney asked if there may be other locations in the city where trees could be planted – i.e. schools, etc. Ethan will contact Kathy Ryan to determine the school’s interest. Junior Women’s Club has already expressed support and will provide volunteers. School children volunteers would also be great.

Miscellaneous: Tree Commission Academy Freshman classes began this week in Woodlawn. There was a lot of local interest in the region as over 30 people are attending; of these, there are six Wyoming people attending.

John Kutney noted that he has met with Rusty Herzog (police chief) to discuss private landscaping issues where plantings either encroach onto the sidewalk or interfere with line-of-sight for drivers. He wondered if the Commission would be interested in looking into ways to assist the city in enforcing the landscaping ordinances – either by education or other means. He asked that members forward suggestions or comments to determine if this is an issue the Commission would like to explore.

John will invite middle schoolers to present their Arbor Day report to the entire Urban Forestry & Beautification Commission at an upcoming meeting.

Regarding the awards, Andrew Heckaman has agreed to develop a powerpoint and help present awards at the October 17, 2016 city council meeting. All members are invited to attend.

Mike will forward a UFBC contact list to members.

Meeting adjourned at 8:10 p.m.

Respectfully Submitted:

Mike Lippert